

Cantley With Branton Parish Council



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Agenda For The Annual Meeting Of The Parish Council To Be Held On Wednesday 1 May 2019 Commencing at 6.30 p.m. at Kilham Hall Meeting Rooms, Branton

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Election of Chairman and Signing of Declaration of Acceptance of Office
- 2) Election of Vice-Chairman
- 3) To Determine the Exclusion of the Public and Press for Items on the Agenda
- 4) To Receive Declarations of Interests for Items on the Agenda/Updates to Existing Register
- 5) To Receive and Consider Apologies for Absence
- 6) To Appoint Representatives and Reserves to the Following External Bodies:
 - a) DMBC Parish Council Joint Consultative Committee
 - b) DSA Airport Noise Monitoring and Environmental Sub-Committee
 - c) Kilham Hall Community Centre Management Committee
 - d) Yorkshire Wildlife Consultative Committee
 - e) YLCA South Yorkshire Branch Voting Representatives
 - f) Igas Meetings
- 7) Appointment of Two Council Auditors for 2019/20
- 8) To Determine the Timescale for the Review of Policies and Procedures (List enclosed)
- 9) To Determine Levels of Delegation to the Clerk
- 10) To Receive a Report from the DMBC Ward Councillor(s)/Officers
- 11) To Approve the Minutes of the Parish Council Meeting held on 3 April 2019
- 12) To Receive the Clerk's Report on Action from Previous Meetings (enclosed) Including Updates On:
 - a) Meeting held on 1 May 2019 relating to Section 106 funding
 - b) Location of new outdoor illuminated Christmas decorations following site meeting/updated costings
 - c) Snagging issues relating to new metal fencing/provision of parking bollards
 - d) Request for additional seating on Doncaster Road between Glen Road and the Post Office
 - e) Planting of wildflower area
 - f) Litter pick on 6 April and creation of local group for ongoing litter collection/New litter bin on Milton Road
 - g) Approval of revised CCTV policy document/need for additional signage (enclosed)

- 13) To Consider Items Raised by Members of the Public
- 14) To Receive a Report from the Kilham Hall Management Committee Representatives
- 15) To Agree the Final Bank Reconciliation for 2018/19 and Review the Level of Reserves (enclosed)
- 16) To Receive the Final Budget Monitoring Report for 2018/19
- 17) To Approve the following documents for the 2018/19 Annual Governance and Accountability Return:
 - a) Section 1 - Annual Governance Statement (enclosed)
 - b) Section 2 – Accounting Statement (enclosed)
 - c) Asset Register for 2019 (enclosed)
 - d) Explanation of variances pro-forma (enclosed)
- 18) To Consider any Issues Relating to the Recreation Ground/Buildings and Garden Areas Including:
 - a) Anti social behaviour and police actions/ damaged lock to front pedestrian access gate/picnic tables
 - b) Repairs to damaged football post
 - c) Request to use recreation ground for football training on Wednesdays and Saturdays in June and July 2019
 - d) Request for sponsorship of Branton Juniors Football Club (enclosed)
 - e) Review of meeting rooms hire charge for commercial organisations
- 19) To Consider Any New Planning Applications and Receive an Update on Previous Applications/Issues
 - a) 19/00917/FUL – Elsham House, Whiphill Top Lane – Single storey extension to replace conservatory
- 20) To Identify Highway Matters That Require Notification to The Local Authority
- 21) To Determine the Content of the Next Quarterly Newsletter for Publication (enclosed)
- 22) To Consider Nominations for YLCA Branch Officials
- 23) To Receive Details of the Latest Crime Report Information and Consider Other Police Matters
- 24) To Identify any Issues and Updates to the Website
- 25) To Approve Direct Bank Payments (Details To be Circulated)
- 26) To Receive a Reports from the Following Meetings:
 - a) Yorkshire Wildlife Park Consultative Committee – 10 April 2019
 - b) DMBC Public Rights of Way Forum – 11 April 2019
 - c) Igas – 11 April 2019
- 27) To Receive the Following Items of Correspondence For Consideration, Information and Noting
 - a) YLCA – NALC Star Council Awards, Guide to Community Infrastructure Levy (CIL), **Photographs for inclusion in Annual Review publication and April White Rose Update** and New Councillor training courses.
 - b) DMBC – External funding opportunities, national picnic week, Doncaster heritage festival, **Declarations of Interest advice (enclosed)**, Funding newsflash, SUEZ, Doncaster Environment fund and Lifeworks course for ex service personnel at Hull on 24-28 June 2019
 - c) CFY – Weekly bulletins
 - d) Seafarers UK – Merchant Navy Day
 - e) HMRC – April Employer Bulletin
 - f) Red Cross – Free first aid offer
 - g) South Yorkshire Visitor Guide – Promote your town
- 28) To Confirm The Date and Time of the Next Meeting as Wednesday 5 June 2019 at 6.30 p.m. and to Agree a Schedule of Meetings for 2019/20 (enclosed).