

**CANTLEY WITH BRANTON PARISH COUNCIL**

**Minutes of the Meeting of the Parish Council held on Wednesday 3 June 2015 at Kilham Hall commencing at 7.00 p.m.**

**PRESENT:** Councillors J Worthington (Chair), Y Butterworth, M Caygill, D Chorlton, M Sidebottom, and N Williams.

**IN ATTENDANCE:** J A Staniforth (Clerk to the Council), DMBC Ward Councillors A Jones and J Cox, R McKone (DMBC Officer for Item 1) and PCSOs T Chappell and K Martin (Item 5)

**1) DONCASTER LOCAL PLAN INFORMATION**

DMBC Senior Planning Officer Richard McKone was welcomed to the meeting and provided information relating to the new Doncaster Local Plan which was to replace the current Core Strategy and Unitary Development Plan. Formal consultation on the plan would commence on 13 July 2015. The plan would outline the vision and objectives for Doncaster’s development to identify what the borough should aspire to and how this would be achieved along with defining which areas should be allowed to expand and how green belt and areas of flood risk should be treated. Following the consultation a draft plan would be produced by autumn 2016 which would take into account any Neighbourhood Development Plans (NDPs). It was explained that whilst DMBC was still the Local Planning Authority (LPA) there would be a requirement to consider any NDPs when considering individual planning applications. Reference was made to the recent ‘Call for Sites’ initiative which sought land for possible future development and areas of land off Warning Tongue Lane and to the south of Badgers Holt had been put forward. However as more areas of land in total had been put forward than was felt to be needed at the present time not all the land within the borough would be utilised.

Questions were asked regarding the impact on schools and it a and it was explained that this would be addressed as part of the consultation process as in some localities it was felt advantageous to bring communities closer together whilst others wished to remain separate.

RESOLVED (1)

That that the Officer be thanked for his attendance and the information provided.

**2) EXCLUSION OF THE PUBLIC AND PRESS**

RESOLVED (2)

That in accordance with the Public Bodies (Admissions to Meetings) Act 1960 the press and public be excluded during any discussion of Item 13 due to legal privilege.

**3) APOLOGIES FOR ABSENCE**

Apologies were received from Councillor G Warrender

RESOLVED (3)

That the apologies be accepted and duly recorded.

**4) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS AND DISPENSATION FORMS**

Declarations of disclosable other interests were made from Councillors M Sidebottom in respect of Items 10, 12a and 12b), and D Chorlton in respect of items 12a and 12b).

**5) REPORT FROM THE COMMUNITY POLICING TEAM**

The PCSO’s provided copies of the May 2015 report for the Airport Villages which denoted one crime in Branton (a theft from a motor vehicle) which was a considerable reduction from previous months. Officers reported that the speed gun had been used on Doncaster Road and Whiphill Top Lane but out of 100 vehicles checked on each site only one was travelling at excessive speed on Doncaster Road and two on Whiphill Top Lane. It was explained that there were only two officers and two speed guns in use across the area and therefore it was not always possible to conduct checks as regularly as had been intended.

RESOLVED (4)

That the information is received and noted.

Signed:.....Dated:.....

**6) REPORT FROM DMBC WARD COUNCILLORS**

Ward Councillor Alan Jones introduced the newly elected Councillor Jane Cox and reference was made to the consultation received regarding the relocation of Branton Post Office and that an approach would be made to the Post Office for a contribution towards a zebra crossing as more residents would need to cross Doncaster Road to access the facility when it relocated. The issue of the offer of a piece of land to the rear of Greenaces was also raised and the parish council confirmed this would be discussed at the next parish council meeting.

RESOLVED (5)

That the Ward Councillors be thanked for their attendance and the information provided.

**7) MINUTES OF THE MEETINGS HELD ON 20 MAY 2015**

RESOLVED (6)

That the minutes of the Parish Council Meeting be agreed and signed by the Chairman

**8) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING**

Consideration was given to the report provided by the Clerk relating to actions required from the previous meeting that had been circulated. A response had been received from DMBC stating that arrangements would be made for re-seeding the grass verges opposite the Three Horse Shoes and cutting back of gauze bushes from the path over the motorway bridge when resources were available. The new Christmas tree had been received and planting was awaited the precise location would need to be determined. No response had been received regarding the replacement of the litter bin at the entrance to Black Carr Plantation. Interviews had taken place for the appointment of new School Crossing Patrol Wardens but none had specified Branton as a site but it was hoped that an appointment may be made to commence in the new school year. The crossing would not be covered for the remainder of the current school year. No further information was available regarding the removal of the barbecue from the Changing Room building.

RESOLVED (7)

a) That the information relating to actions undertaken by the Clerk since the last meeting be duly noted.

b) That a further enquiry be made regarding the replacement litter bin at Black Carr Plantation.

c) That Councillor Sidebottom is asked to enquire when the barbecue was to be removed from the Changing Room building.

**9) ITEMS RAISED BY MEMBERS OF THE PUBLIC**

No members of the public were in attendance.

**10) KILHAM HALL MANAGEMENT COMMITTEE REPORT**

Councillor Sidebottom reported that the next meeting of the committee was due to be held on 8 June 2015 and it was hoped to finalise quotes for the building work. Detailed information had been submitted to the Charities Commission regarding revisions to the Trust Deed and whether the charity needed to be formally registered.

RESOLVED (8)

That the information be received and duly noted.

**11) CONVERSION OF THE CHANGING ROOM BUILDING TO A MEETING ROOM**

Following notification that the grant funding bid to Derbyshire Environmental Trust had been unsuccessful consideration was given to whether the work should commence in the near future. Other possible sources of funding were discussed but it was accepted that it was unlikely any bid would be successful if work had already commenced and that the price of both labour and materials was likely to increase. The Clerk reported that the agreed contractor could commence on 6 July which would mean the work would be completed over the summer holiday period which would be helpful as a number of activities in the hall were on a summer break. There would be a shortfall of approximately £4k for the work which would need to be met from reserves and recovered from next year's precept.

RESOLVED (9)

a) That G P Property Maintenance be contracted to carry out the work based on the agreed tender that had been submitted and that 5% of the total cost be withheld for three months to cover any remedial work required.

Signed:.....Dated:.....

b) That an Award for All bid be submitted to cover the cost of the completion of decoration and soft furnishings once these were known and an enquiry made as to whether any Section 106 funding could be made available to support the cost of completing the project.

## 12) REQUESTS FOR SECTION 137 DONATIONS

### a) Contribution towards a gift to a recently bereaved family.

Councillor Williams reported that a private local benefactor was willing to fund the balance of the cost of providing an agreed suitable gift as a memorial to the bereaved family.

### b) Contribution towards a new notice board/signage for Branton St Wilfrid's CE Primary School

Councillor Sidebottom explained that the school was seeking to improve the visual display of communications at the school with new signage and a notice board but was unable to fund the full cost.

RESOLVED (10)

a) That the information relating to a donation from a private benefactor be noted.

b) That a donation of £100 be agreed in principle subject to a formal letter from the school outlining the details being received.

## 13) EXCLUDED FROM PUBLIC AND PRESS

## 14) RECREATION GROUND AND GARDEN ISSUES

### a) Latest Playground Inspection Report

A copy of the DMBC detailed report was circulated and there were no issues requiring attention. Correspondence had also been received from DMBC asking if the parish council wished DMBC to undertake a basic weekly check.

### b) Other Matters

No other matters were raised.

RESOLVED (11)

a) That the receipt of the latest playground inspection report by DMBC denoting no action is required is received and the contents duly noted..

b) That DMBC is asked to undertake weekly inspections and requested to provide a check list.

## 15) INTERNAL AUDIT REPORT

The Clerk reported that the internal auditor had been unable to provide the report for the meeting and it would be included on the agenda for the next meeting.

## 16) APPOINTMENT OF A REPRESENTATIVE TO CANTLEY POOR'S LAND TRUST

The four year term of office of Mr C Kingston was due to expire in June 2015.

RESOLVED (12)

That Mr C Kingston be nominated for reappointment for a further period of four years.

## 17) PLANNING MATTERS

Councillor Williams withdrew during consideration of applications relating to the Yorkshire Wildlife Park.

The following applications were considered:

A site plan relating to access and scale for application 15/00741/OUT (Land at Sandhills Bungalow) considered previously was also considered.

14/02752/FUL YWLP	Erection of a Pyramid Tent	No comments
15/01191/FUL Kalewa, Whiphill Top Lane	Erection of 3 detached houses and associated works	Comments
15/01206/FUL YWLP	Erection of extension to offices to create a new reception area and retail units	No comments

RESOLVED (13)

a) That the LPA is requested to ensure that all neighbouring properties are consulted in respect of application 15/01191/FUL

b) That details of decisions reached since the last meeting including the decision of the Planning Committee on 2 June 2015 relating to application 14/0223/FUL be noted.

c) That no further comments be submitted in respect of application 15/00741/OUT.

## 18) HIGHWAY MATTERS

Signed:.....Dated:.....

The following matters were raised:

- DMBC's Proposal to re-locate the 'No Through Road' sign at Silver dale Close to the junction with Moor View following concerns raised by residents reported at the previous meeting.
- Parking on Oakwood Drive (an un-adopted road) by visitors to the Wildlife Park
- Fly-tipping in lay-by on Gatewood Lane
- Procedures for checking drains by water companies to prevent flooding

RESOLVED (14)

That DMBC's proposal to relocate the 'No Through Road' sign be agreed.

That permission is sought from DMBC for a 'Residents Only Parking' sign to be erected by the YWLP on Brockholes Lane.

That DMBC is asked to remove items of fly-tipping in the lay-by on Gatewood Lane

That Severn Trent Water Authority is asked if there are any procedures/schedules of work for ensuring that drains due not become blocked in view of the building work being undertaken in the parish and surrounding areas.

## 19) WEBSITE ISSUES

There were no issues to report in respect of the website as all information had been uploaded.

## 20) AUTHORISATION OF BANK PAYMENTS

Consideration was given to the schedule of payments for signature.

RESOLVED (15)

That the following payment made be duly authorised:

15/09	Branton Farm Nursery	Oil and Strimmer Line	£9.98
15/10	Blyth Pest Control	Eradicate Moles	£70.00
15/11	RAY	Annual Subscription	£35
15/12	LCR	Annual Subscription	£17
15/13	YLCA	Good Councillor Guides	£17.80
15/14	Glendale Countryside	Grass Cutting 10 & 24/4/15	£75.31

## 21) ITEMS OF CORRESPONDENCE

Correspondence denoted on the agenda and the following items were duly considered:

SYPTTE ticketing and travel pass options and the closure of information centres

DMBC/YLCA Councillor Skills and Development course on 18 June 2015 in Doncaster

DMBC Customer Service and ICT Workshop on 25 June 2015 at the Civic Office

South Yorkshire Fire and Rescue Service – June 2015 Briefing

Post Office – Consultation of relocation of Branton Post Office

RESOLVED (16)

a) That the items of correspondence denoted on the agenda be received and duly noted..

b) That any member contacts the Clerk to book a place on the latest training courses

c) That the Clerk attends the Customer Service/ICT Workshop

d) That the consultation on the relocation of Branton Post Office be considered at the next meeting

## 22) DATE AND TIME OF NEXT MEETING

RESOLVED (17)

That the next meeting be held on Wednesday 1 July 2015 commencing at 7.00 pm at Kilham Hall.

Signed:.....Dated:.....