



# Cantley with Branton Parish Council

[www.cantleywithbrantonparish.co.uk](http://www.cantleywithbrantonparish.co.uk)

## **Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 4<sup>th</sup> December 2024 commencing at 6pm.**

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies** (1 minute)
  - 1.1 To Receive Apologies for Absence in advance of the meeting.
  - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest** (3 minutes)
  - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
  - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
  - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes** (5 minutes)
  - 3.1 To Approve the Minutes of the Parish Council Meeting held on 6<sup>th</sup> November 2024 (enclosed).
- 4) Members of the Public** (30 minutes)
  - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
  - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Noting/Immediate Action/Future Consideration.
    - 4.2.1 Complaint about parking on Kilham Lane during two events at Kilham Hall.
- 5) Parish Council Matters**
  - 5.1 To Receive and Consider written applications for the office of Parish Councillor (enclosed).
  - 5.2 To Co-opt a candidate to fill the existing vacancy.
  - 5.3 For the Co-opted candidate to sign the Declaration of Office form and formally join the meeting.
  - 5.4 To Consider a response to the Remote Meetings Consultation (shared previously in the NALC Newsletter dated 31/10/24).
- 6) City of Doncaster Council (CDC) Matters** (5 minutes per item)
  - 6.1 To Receive Updates from CDC Ward Councillors.
  - 6.2 To Receive an Update on the MUGA and Consider and Agree any action needed.
  - 6.3 To Receive an Update on CCTV cameras.

6.4 To Receive an Update on the Capital Grant Application.

6.5 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.

**7) Clerk's Report and Administration Matters (2 minutes per item)**

7.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).

7.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.

7.2.1 Generate a QR to incorporate on Agenda for residents to scan to access Agenda and Supporting Papers for Parish Council Meetings.

**8) Kilham Hall/Park/Buildings/Garden Area Matters (3 minutes per item)**

8.1 To Consider writing a formal complaint to National Powergrid and EoN regarding poor customer service.

8.2 Receive and Note Kilham Hall Management Committee's Update Report.

8.2.1 To Consider the exported solar power and Agree any action needed.

**9) Parish Matters (5 minutes per item)**

9.1 To Consider the South Yorkshire Bus Franchising Consultation response (previously circulated).

9.2 To Consider any questions to put forward to the South Yorkshire Branch Meeting with the South Yorkshire Mayoral Combined Authority (SYMCA) regarding Bus Reforms and consider a Member attending the zoom meeting on the 11<sup>th</sup> December 2024.

9.3 To Consider responses from residents regarding improvement of land at the top of Brockholes Lane/Doncaster Road and Agree any action needed.

9.4 To Consider continuing and improving the poppy displays for 2025 and request volunteers.

9.5 To Note and Agree the date of the next Community Litter Pick on 25<sup>th</sup> January 2025.

**10) Financial (5 minutes per item)**

10.1 To Approve Direct Bank Payments (to be circulated).

10.2 To Receive and Note the Budget Monitoring Report (to be circulated)

10.3 To Consider a donation to Thorne Rural Lions in the sum of £100 towards the village Santa visit.

10.4 To Receive and Consider the First Draft of the 2025/26 Budget for Updating and Approval in January 2025 (to be circulated).

10.5 To Note the Bank Statements and for the Council's Internal Auditor's to sign them (to be circulated).

**11) Policies/Procedures**

11.1 To Consider and Approve the following policies (enclosed):-

11.2.1 Publication Scheme (reviewed).

11.2 To Consider and Approve the following risk assessments (enclosed):\_

11.2.1 Installation of Poppy Displays.

11.2.2 Installation of Christmas lights and Bunting at Kilham Hall.

**12) Planning Applications (2 minutes per item)**

12.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).

12.1.1 24/01367/FUL, 1 Birchwood Dell, Bessacarr – Erection of 3no detached dwellings and garages following demolition of existing detached dwelling

URL:

[https://iawpad.doncaster.gov.uk/PublicAccess\\_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1\\_REF=24/01367/FUL](https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=24/01367/FUL)

### **13) Police Matters**

**(2 minutes)**

13.1 To Consider/Note any police issues and reports received.

### **14) Training/External Meetings**

14.1 To Receive feedback from the Chairman on the Parish Council Joint Consultative Committee meeting held on Thursday 7<sup>th</sup> November 2024.

14.2 To Determine attendance at the NALC Breaking the Mould of Local Council's Event on 25<sup>th</sup> March 2025 at a cost of £30.

### **15) Items of Correspondence**

**(2 minutes)**

15.1 For Consideration, Information and Noting: (previously circulated)

15.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, Training Programme for April to September, CEO Bulletin.

15.1.2 Community First Yorkshire Update - Funding News.

15.1.3 CDC – Roadworks Reports, Funding Opportunities,

15.1.4 SLCC – News Bulletin, Civility & Respect Newsletter.

15.1.5 NALC - CEO Bulletin, Training.

### **16) Date of Next Meeting**

16.1 To Confirm the Date of the Next Meeting on Wednesday 8<sup>th</sup> January 2025 starting at 6pm.

### **17) Employment Matters**

**(2 minutes per item)**

17.1 **Excluded from the Public and Press** - To Receive the Clerk's November Timesheet (to be circulated).

17.2 **Excluded from the Public and Press** – To Consider the Handyman/Gardener's November Timesheet (to be circulated).

17.3 **Excluded from the Public and Press** – To Consider the information circulated relating to the Handyman/Gardener's payscale, pension and annual leave entitlement and Approve the new terms from April 2025.

17.4 **Excluded from the Public and Press** – To Consider the information circulated relating to the Clerk/RFO's payscale and annual leave entitlement and Approve the new terms from April 2025.