



Cantley with Branton Parish Council

www.cantleywithbrantonparish.co.uk

Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 8th January 2025 commencing at 6pm.

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies (1 minute)**
 - 1.1 To Receive Apologies for Absence in advance of the meeting.
 - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest (3 minutes)**
 - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
 - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
 - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes (5 minutes)**
 - 3.1 To Approve the Minutes of the Parish Council Meeting held on 4th December 2024 (enclosed).
- 4) Members of the Public (30 minutes)**
 - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
 - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Noting/Immediate Action/Future Consideration.
 - 4.2.1 Complaint about the Christmas Illuminations.
- 5) City of Doncaster Council (CDC) Matters (5 minutes per item)**
 - 5.1 To Receive Updates from CDC Ward Councillors.
 - 5.2 To Receive an Update on the MUGA and Consider and Agree any action needed.
 - 5.2.1 To Consider CDC's response regarding the outstanding invoice and determine a reply.
 - 5.2.2 To Consider a formal opening of the MUGA.
 - 5.3 To Receive an Update on CCTV cameras.
 - 5.4 To Consider commissioning CDC to undertake inspection of trees around Kilham Hall playing field at a cost of £13.50 per tree plus £67.11 to compile a report.
 - 5.5 To Confirm the Clerk carry out statutory undertakers check on the land at Brockholes Lane prior to obtaining licence from CDC.
 - 5.6 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.

6) Clerk's Report and Administration Matters

(2 minutes per item)

- 6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).
- 6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.

7) Kilham Hall/Park/Buildings/Garden Area Matters

(3 minutes per item)

- 7.1 To Note the additional insurance premium following the addition of the MUGA in the sum of £125.76.
- 7.2 To Note the updated Handyman's tracker and Consider any associated costs for inclusion in next year's budget (enclosed).
- 7.3 Receive and Note Kilham Hall Management Committee's Update Report.
 - 7.3.1 Solar Export
 - 7.3.2 Purchase 5 traffic cones for traffic management on Kilham Lane during events at a cost of approximately £50.

8) Parish Council Matters

- 8.1 To Consider a special notice in the Arrow Publication thanking residents for their support.

9) Parish Matters

(5 minutes per item)

- 9.1 To Consider the South Yorkshire Bus Franchising Consultation response (previously circulated).
- 9.2 To Consider the 'Local Audit Reform: A Strategy For Overhauling The Local Audit System in England' Consultation (previously circulated).
- 9.3 To Consider the 'Strengthening The Standards and Conduct Framework For Local Authorities in England' Consultation (previously circulated).

10) Financial

(5 minutes per item)

- 10.1 To Approve Direct Bank Payments (to be circulated).
- 10.1 To Receive, Consider, Amend and Determine the Final Draft of the 2025/26 Budget (enclosed).
- 10.3 To Determine the Parish Precept for 2025/26.
- 10.4 To Consider adding Councillor Stuart Adams as a signatory on the Parish Council's bank accounts.
- 10.5 To Confirm the Appointment of the Internal Auditor for the 2023//24 Accounts.
- 10.6 To Note the Bank Statements and for the Council's Internal Auditor's to sign them (to be circulated).

11) Planning Applications

(2 minutes per item)

- 11.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).
 - 11.1.1 24/02163/FUL - Crowpool Sewage Works, Brockholes Lane, Branton - Installation of 1 no. main switch board kiosk and 1 no. tertiary solid removal (TSR) and moving bed biofilm reactor (MBBR) kiosk at the existing Branton STW operational site
URL:
https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=24/02163/FUL
 - 11.1.2 24/01883/FUL - 283 Bawtry Road, Bessacarr - Erection of dwelling following demolition of existing dwelling (vary condition 2 of planning application 21/03427/FUL granted on 11/03/2022, to include the erection of a single storey rear extension).

URL:

https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=24/01883/FUL

11.1.3 24/02011/FU – Alford, Whiphill Top Lane, Branton - Erection of first floor extension above existing garage, first floor extension above existing utility and single story rear extension.

URL:

https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=24/02011/FUL

12) Police Matters

(2 minutes)

12.1 To Consider/Note any police issues and reports received.

13) Training/External Meetings

13.1 To Receive feedback from the Chairman on the YLCA South Yorkshire Branch meeting with the South Yorkshire Mayoral Combined Authority regarding Bus Reforms on 11th December 2024.

13.2 To Receive feedback from the Vice Chairman from the Parish Council's Ward Meeting held on Saturday 7th December 2024.

13.3 To Consider attendance at the YLCA Talking Tables Event at Drax Social Club on Friday 21st March 2025.

14) Items of Correspondence

(2 minutes)

14.1 For Consideration, Information and Noting: (previously circulated)

14.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, Training Programme for April to September, CEO Bulletin.

14.1.2 Community First Yorkshire Update - Funding News.

14.1.3 CDC – Roadworks Reports, Funding Opportunities,

14.1.4 SLCC – News Bulletin, Civility & Respect Newsletter.

14.1.5 NALC - CEO Bulletin, Training.

15) Date of Next Meeting

15.1 To Confirm the Date of the Next Meeting on Wednesday 5th February 2025 starting at 6pm.

16) Employment Matters

(2 minutes per item)

16.1 **Excluded from the Public and Press** - To Receive the Clerk's December Timesheet (enclosed).

16.2 **Excluded from the Public and Press** – To Consider the Handyman/Gardener's December Timesheet (enclosed).

16.3 **Excluded from the Public and Press** – To Consider the information previously circulated relating to the Handyman/Gardener's payscale, pension and annual leave entitlement and Approve the new terms from April 2025.

16.4 **Excluded from the Public and Press** – To Consider the information previously circulated relating to the Clerk/RFO's payscale and annual leave entitlement and Approve the new terms from April 2025.

16.5 **Excluded from the Public and Press** – To Coordinate the Clerk's Appraisal.