



Cantley with Branton Parish Council

www.cantleywithbrantonparish.co.uk

Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 5th March 2025 commencing at 6pm.

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies** **(1 minute)**
 - 1.1 To Receive Apologies for Absence in advance of the meeting.
 - 1.2 To Consider the Approval of the Reasons Given.

- 2) Declarations of Interest** **(3 minutes)**
 - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
 - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
 - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.

- 3) Approval of Minutes** **(5 minutes)**
 - 3.1 To Approve the Minutes of the Parish Council Meeting held on 5th February 2025 (enclosed).

- 4) Members of the Public** **(30 minutes)**
 - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
 - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Noting/Immediate Action/Future Consideration.
 - 4.2.1 Report of Dog Fouling.

- 5) City of Doncaster Council (CDC) Matters** **(5 minutes per item)**
 - 5.1 To Receive Updates from CDC Ward Councillors.
 - 5.2 To Receive an Update on the MUGA and Consider and Agree any action needed.
 - 5.2.1 Update on the snagging list.
 - 5.2.2 Note the ROSPA Report (enclosed).
 - 5.3 To Receive an Update on CCTV cameras.
 - 5.4 To Ratify the Licences between CDC and the Parish Council relating to :-
 - 5.4.1 Maintenance of the Land at the Top of Brockholes Lane.
 - 5.4.2 Relocation of the bench.
 - 5.5 To Consider the Biodiversity Net Gain "Call for Sites" Consultation (enclosed).
 - 5.6 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.

6) Clerk's Report and Administration Matters (2 minutes per item)

6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).

6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.

7) Kilham Hall/Park/Buildings/Garden Area Matters (5 minutes per item)

7.1 To Consider the invoice for opening and closing Kilham Hall Gates for 2024/2025 and Approve payment in the sum of £150.

7.2 Receive and Note Kilham Hall Management Committee's Update Report.

8) Parish Council Matters (3 minutes per item)

8.1 To Note the increase in ICO fees and determine where the additional fees will come from (enclosed).

9) Parish Matters (3 minutes per item)

9.1 To Consider Auckley Show's request for a financial contribution of £500.

10) Financial (5 minutes per item)

10.1 To Approve Direct Bank Payments (to be circulated).

10.2 To Note the Bank Statements and for the Council's Internal Auditor's to sign them (to be circulated).

11) Planning Applications (2 minutes per item)

11.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).

11.1.1 25/00290/FUL - 39 Oak Tree Road Branton - Installation of new front door including alterations to remove current bay window.

URL:

https://necdm.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=25/00290/FUL

11.1.2 25/00382/TCON - 24 Warnington Drive, Bessacarr - Notice of intention to fell 2 x groups of cypress to the front and rear of the property, remove to ground level.

URL:

https://necdm.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=25/00382/TCON

12) Policies and Procedures (3 minutes per item)

12.1 To Consider and Approve the reviewed policies:-

12.1.1 Training and Development Policy (enclosed).

12.1.2 Usage and Hire of Meeting Rooms and Recreation Ground Policy (enclosed)

12.1.3 Investment Policy (enclosed)

12.1.4 Pay Policy Statement (enclosed)

12.2 To Consider and Approve the new policies:-

12.2.1 Councillors Allowance Policy (enclosed)

12.2.2 Internal Control Policy (enclosed)

13) Training (2 minutes)

13.1 To Note the Report highlighting Staff and Councillor Training during 2024/2025 (enclosed).

14) Police Matters (2 minutes)

14.1 To Consider/Note any police issues and reports received.

15) Items of Correspondence

(2 minutes)

15.1 For Consideration, Information and Noting: (previously circulated)

15.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, Training Programme for April to September, CEO Bulletin, SY Branch Special Meeting.

15.1.2 Community First Yorkshire Update - Funding News.

15.1.3 CDC – Roadworks Reports, Funding Opportunities.

15.1.4 SLCC – News Bulletin, Civility & Respect Newsletter.

15.1.5 NALC - CEO Bulletin, Training.

15.1.6 HMRC – Payroll Matters.

16) Date of Next Meeting

(1 minute)

16.1 To Confirm the Date of the Next Meeting on Wednesday 2nd April 2025 starting at 6pm.

17) Employment Matters

(3 minutes per item)

17.1 **Excluded from the Public and Press** - To Receive and Approve the Clerk's February Timesheet (to be circulated).

17.2 **Excluded from the Public and Press** – To Receive and Approve the Handyman/Gardener's February Timesheet (to be circulated).