



Cantley with Branton Parish Council

www.cantleywithbrantonparish.co.uk

Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 2nd April 2025 commencing at 6 p.m.

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies (1 minute)**
 - 1.1 To Receive Apologies for Absence in advance of the meeting.
 - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest (3 minutes)**
 - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
 - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
 - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes (5 minutes)**
 - 3.1 To Approve the Minutes of the Parish Council Meeting held on 5th March 2025 (enclosed).
- 4) Members of the Public (30 minutes)**
 - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
 - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration.
- 5) City of Doncaster Council (CDC) Matters (5 minutes per item)**
 - 5.1 To Receive Updates from CDC Ward Councillors.
 - 5.2 To Receive an Update on the MUGA and Consider and Agree any action needed
 - 5.3 To Receive an Update on CCTV cameras.
 - 5.4 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.
- 6) Clerk's Report and Administration Matters (2 minutes per item)**
 - 6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).
 - 6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.
- 7) Kilham Hall/Park/Buildings/Garden Area Matters (3 minutes per item)**
 - 7.1 To Consider the Handyman's Tracker and Agree any action required (enclosed).

7.2 Receive and Note Kilham Hall Management Committee's Update Report.

8) Parish Council Matters

8.1 To Approve the 2025/26 Risk Management Schedule Document (enclosed)

8.2 To Approve the Asset Register as at 31st March 2025 (enclosed)

8.3 To Note the Review of Internal Controls carried out on 14th March 2025 and 21st March 2025 (enclosed)

8.4 To Update and Note the Gifts & Hospitality Register as at 31st March 2025 (enclosed)

8.5 To Consider and Approve the Annual YLCA Membership for April 2025 to March 2026.

9) Financial

(5 minutes per item)

9.1 To Approve Direct Bank Payments (to be circulated).

9.2 To Receive and Approve Bank Reconciliation/Review Level of Reserves and to Receive Information on Possible Bank Charges arising from the Level of Reserves (to be circulated)

9.3 To Receive the Final VAT return for Quarter 4 2024/2025 (to be circulated).

9.4 To Note the Final Budget Monitoring Report for Quarter 4 2024/2025 (to be circulated).

9.5 To Note the Bank Statements and for the Council's Internal Auditor's to sign them (to be circulated).

10) Planning Applications

(2 minutes per item)

10.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).

10.1.1 25/00493/FUL - 10 Warnington Drive, Bessacarr - Conversion and raising of roof with new dormer to create roof accommodation

URL:

https://necdm.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=25/00493/FUL

11) Police Matters

(2 minutes)

11.1 To Consider/Note any police issues and reports received.

12) Training/External Meetings

12.1 To Note the update from the FABB Ward Councillor's Meeting held on the 8th March 2025.

13) Items of Correspondence

(2 minutes)

13.1 For Consideration, Information and Noting: (previously circulated)

13.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, Training Programme for April to September, CEO Bulletin.

13.1.2 Community First Yorkshire Update - Funding News.

13.1.3 CDC – Roadworks Reports, Funding Opportunities,

13.1.4 SLCC – News Bulletin, Civility & Respect Newsletter.

13.1.5 NALC - CEO Bulletin, Training.

14) Date of Next Meeting

14.1 To Confirm the Date of the Next Meeting, the Annual Parish Council Meeting, scheduled to be held on Wednesday 7th May 2025 which will follow the Annual Parish Meeting starting at 6pm.

15) Employment Matters

(2 minutes per item)

- 15.1 **Excluded from the Public and Press** - To Receive the Clerk's March Timesheet and Quarter 4 Mileage form (to be circulated).
- 15.2 **Excluded from the Public and Press** - To Consider the Handyman/Gardener's March Timesheet (to be circulated).
- 15.3 **Excluded from the Public and Press** – To Receive a verbal update from the Chairman relating to the Clerk's Appraisal and Consider any issues raised.
- 15.4 **Excluded from the Public and Press** – To Consider the Clerk's Incremental Raise on the NALC Local Government Services Pay Agreement 2024.
- 15.5 **Excluded from the Public and Press** - To Receive a verbal update from the Clerk relating to the Handyman/Gardener's Appraisal and Consider any issues raised.
- 15.6 **Excluded from the Public and Press** – To Consider the Handyman's Incremental Raise on the NALC Local Government Services Pay Agreement 2024.