



# Cantley with Branton Parish Council

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(26/03/26)

## **Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 1<sup>st</sup> April 2026 commencing at 6 p.m.**

**Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation**

- 1) Apologies (1 minute)**
  - 1.1 To Receive Apologies for Absence in advance of the meeting.
  - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest (3 minutes)**
  - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
  - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
  - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes (5 minutes)**
  - 3.1 To Consider Approval the Minutes of the Parish Council Meeting held on 4<sup>th</sup> March 2026 (enclosed).
- 4) Members of the Public (30 minutes)**
  - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
  - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration.
    - 4.2.1 To Consider a request to support a fundraiser for a Doncaster resident (child) to purchase a wheelchair and trip to Disneyland.
    - 4.2.2 To Note a resident's request to donate a tree/plant/shrub of the Parish Council's choice to plant at the land at the top of Brockholes Lane in memory of his late wife.
    - 4.2.3 To Note a previous residents offer of a donation of paving slabs for the land at the top of Brockholes Lane.
    - 4.2.4 To Note two residents offers of a donation of a bench for the land at the top of Brockholes Lane.
    - 4.2.5 To Note residents collection of £240 and purchase of plants for the land at the top of Brockholes Lane.
    - 4.2.6 To Note a neighbouring residents donation of some plants for the land at the top of Brockholes Lane.
- 5) City of Doncaster Council (CDC) Matters (5 minutes per item)**
  - 5.1 To Receive Updates from CDC Ward Councillors.
  - 5.2 To Consider the Local Plan Call for Sites and determine whether to respond by the 10<sup>th</sup> May 2026 deadline.
  - 5.3 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.
- 6) Clerk's Report and Administration Matters (2 minutes per item)**
  - 6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).

6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.

6.2.1 To Receive and Note an update from the Clerk regarding the new gov.uk website.

**7) Kilham Hall/Park/Buildings/Garden Area Matters**

**(3 minutes per item)**

7.1 To Consider supporting Kilham Hall Management Committee in organising and providing a family day on 13<sup>th</sup> June 2026.

7.2 To Consider the quote for lighting to Kilham Hall Car Park at a cost of £7638.

7.3 To Receive an update from Kilham Hall Management Committee meeting on 2<sup>nd</sup> March 2026.

**8) Financial**

**(5 minutes per item)**

10.1 To Consider Approval of the Direct Bank Payments (to be circulated).

10.2 To Receive and Consider Approval of the January and February 2026 Bank Reconciliations (to be circulated).

10.3 To Consider quotes for a financial software system to assist the Clerk with financial matters and year end accounting (2 enclosed, 1 to be circulated).

10.4 To Note the Bank Statements and for the Councillors appointed to check internal controls are being met to sign them (to be circulated).

**9) Policies/Procedures**

11.1 To Receive and Consider Approval of the following Policies (enclosed):-

11.1.1 Equality & Diversity Policy (reviewed)

11.1.2 Hire of Kilham Hall Meeting Rooms and Grounds Policy (reviewed)

11.1.3 Induction Policy (reviewed)

11.1.4 Investment Policy (reviewed)

11.1.5 Pay Policy (reviewed)

11.1.6 Recording of Meetings Policy (reviewed)

11.1.7 Reserves Policy (reviewed)

11.1.8 Training Policy (reviewed)

**10) Planning Applications**

**(2 minutes per item)**

12.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).

12.1.1 26/00361/FUL - 2 Spring Gardens, Nutwell Lane, Old Cantley - Erection of a two storey extension to the rear, raising of roof height and single storey extension to front

URL:

[https://necdm.doncaster.gov.uk/PublicAccess\\_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1\\_REF=26/00361/FUL](https://necdm.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=26/00361/FUL)

12.2 To Receive a verbal update on the Bellway Homes Development at Land off Doncaster Road, Branton - 25/02275/OUTM.

**11) Police Matters**

**(2 minutes)**

13.1 To Consider/Note any police issues and reports received.

**12) Training/External Meetings**

14.1 To Approve the Chairman's Attendance on NALC Planning Reform Unpacked: The Planning Shake Up and What It Really Means webinar on 13<sup>th</sup> May 2026 at a cost of £35 plus VAT.

14.2 To Note the next meeting of CDC's Parish Council Joint Consultative Committee on 2<sup>nd</sup> April 2026 at 1.30pm and confirm whether anyone will be in attendance.

### **13) Items of Correspondence**

For Consideration, Information and Noting: (previously circulated)

- 15.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, CEO Bulletin.
- 15.1.2 Community First Yorkshire Update - Funding News.
- 15.1.3 CDC – Roadworks Reports, Funding Opportunities,
- 15.1.4 SLCC – News Bulletin.
- 15.1.5 NALC CEO Bulletin.
- 15.1.6 Letter from the Examining Authority (ExA) that has been published on the National Infrastructure Planning website. The letter is an invitation to the Preliminary Meeting for the Tween Bridge Solar Farm application (the 'Rule 6' letter) which will be held on 14 April 2026, 10am, Mercure Danum Hotel, Doncaster/ virtually via Microsoft Teams.

### **14) Date of Next Meeting**

- 16.1 To Confirm the Date of the Next Meeting, the Annual Parish Council Meeting on Wednesday 6<sup>th</sup> May 2026 starting following the Annual Parish Meeting which starts at 6pm.

### **17) Employment Matters**

**(2 minutes per item)**

- 17.1 **Excluded from the Public and Press** - To Receive the Clerk's March Timesheet and 4<sup>th</sup> Quarter Mileage Claim (to be circulated).
- 17.2 **Excluded from the Public and Press** – To Consider the Handyman/Gardener's March Timesheet form (to be circulated).
- 17.3 **Excluded from the Public and Press**- To Receive, Note and Approve the Handyman/Gardener's Appraisal and any actions required as a result of the same (enclosed).
- 17.4 **Excluded from the Public and Press** – To Receive, Note and Approve the Clerk's Appraisal and any actions required as a result of the same (verbal report from the Chairman).