



Cantley with Branton Parish Council

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(29/01/26)

Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 4th February 2026 commencing at 6 p.m.

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies** (1 minute)
 - 1.1 To Receive Apologies for Absence in advance of the meeting.
 - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest** (3 minutes)
 - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
 - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
 - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes** (5 minutes)
 - 3.1 To Approve the Minutes of the Parish Council Meeting held on 7th January 2026 (enclosed).
- 4) Members of the Public** (30 minutes)
 - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
 - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration.
 - 4.2.1 Email from a Thorne resident/film maker relating to a potential heritage project.
- 5) City of Doncaster Council (CDC) Matters** (5 minutes per item)
 - 5.1 To Receive Updates from CDC Ward Councillors.
 - 5.2 To Receive and Note an Update on the MUGA refund.
 - 5.3 To Note CDC's Attachment Policy relating to Christmas Illuminations and Seasonal Decorations (Poppy Displays) and to Consider authorising overtime for the Handyman to be able to write a log of all lamppost columns where poppies will be displayed, in readiness for the remembrance displays.
 - 5.4 To Consider CDC's Street Voice Survey and whether the Parish Council would like to hold a youth surgery in our area following the consultation, as a way to have young people leading on what they want from local Councillors.
 - 5.5 To Consider and Approve Streetscene's Grounds Maintenance/Cleansing Schedule/Pricing for Kilham Hall grounds during 2026/2027 (enclosed).

5.6 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.

6) Clerk's Report and Administration Matters

(2 minutes per item)

6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (to be circulated).

6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.

6.2.1 To Receive and Note an update from the Clerk regarding the new gov.uk website.

7) Kilham Hall/Park/Buildings/Garden Area Matters

(3 minutes per item)

7.1 To Note the Handyman's Tracker and work outstanding on it (enclosed).

7.2 To Receive an Update from Kilham Hall Management Committee's meeting of the 14th January 2026 and Approve any actions as a result of the same.

7.3 To Approve the quote from R. J. Electrical to replace the meeting room heater at a maximum cost of £133 plus VAT.

8) Parish Council Matters

8.1 To Consider and Approve the Parish Council Action Plan for 2026/2027 (enclosed).

8.2 To Note the forthcoming duty of candour of The Public Office (Accountability) Bill (enclosed).

9) Parish Matters

9.1 To Consider and Approve the content and publication of the quarterly newsletter (enclosed).

9.2 To Consider inviting any local groups/organisations to the Annual Parish Meeting on Wednesday 6th May 2026 at 6pm to update residents on their work.

9.3 To Consider taking part in the Lamp Light of Peace – In Remembrance Event on the 11th November 2026 at 10.57am (previously circulated in the YLCA Weekly Bulletin 16th January 2026).

9.4 To Receive and Note a verbal update on the Bellway Homes Development from Councillor Gibbins.

10) Financial

(5 minutes per item)

10.1 To Approve Direct Bank Payments (to be circulated).

10.2 To Approve the 3rd Quarter Budget Monitoring Report (enclosed).

10.3 To Receive and Approve the 3rd Quarter Bank Reconciliation (enclosed).

10.4 To Note the Internal Auditor's resignation and to Consider the Appointment of a new Internal Auditor for the 2025/26 Accounts.

10.5 To Approve a date for the internal control exercise to be carried out.

10.6 To Approve the text for inclusion on the website relating to the Budget and Precept (enclosed).

10.7 To Note the Bank Statements and for the Councillors appointed to check internal controls are being met to sign them (to be circulated).

11) Policies/Procedures

11.1 To Receive and Approve the following Policies (enclosed):-

11.1.1 Dispensation Policy (reviewed)

11.1.2 Meeting Attendance Policy (reviewed)

- 11.1.3 Grievance Policy (reviewed)
- 11.1.4 Lone Working Policy (reviewed)
- 11.1.5 Media Policy (reviewed)
- 11.1.6 Community Engagement Policy (reviewed)
- 11.1.7 Scheme of Delegation (reviewed)
- 11.1.8 Publication Scheme (reviewed and split)
- 11.1.9 Freedom of Information Policy (reviewed and split)

12) Planning Applications

(2 minutes per item)

12.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).

12.1.1 26/00088/TCON – 2A Plantation Avenue Bessacarr - Notice of intention to crown reduce an Oak tree within Bessacarr Conservation Area.

URL: [Documents for reference 26/00088/TCON: Public Access](#)

12.1.2 26/00114/TCON - 2 Warnington Drive Bessacarr - Notice of intention to fell 3 Conifer and a Laburnum, and prune an Apple and a Conifer, trees within Bessacarr Conservation area.

URL: [Documents for reference 26/00114/TCON: Public Access](#)

12.1.3 25/02474/FUL - 46 Warning Tongue Lane, Cantley - Application to vary condition 2 (approved plans) of planning application 19/03024/FUL (granted on 30/04/2020); Erection of 3 detached dwellings following demolition of 2 semi detached bungalows

URL: [Documents for reference 25/02474/FUL: Public Access](#)

12.1.4 26/00073/ADV - Yorkshire Wildlife Park, Brockholes Lane, Branton - Display of 7no fascia signs for the Hub buildings at the Hive

URL: [Documents for reference 26/00073/ADV: Public Access](#)

13) Police Matters

(2 minutes)

13.1 To Consider/Note any police issues and reports received.

14) Training/External Meetings

14.1 To Receive feedback from the Vice Chairman from CDC's Planning Committee held on the 13th January 2026.

14.2 To Consider whether the Health and Safety: Working on Highways and Verges Course is relevant to the Handyman/Gardener and whether to authorise attendance at the cost of £482.50 plus VAT plus a full day's salary

14.3 To Consider whether Members attend the Breakthrough Communications GDPR Training for Councillors session at £35 each.

15) Items of Correspondence

For Consideration, Information and Noting: (previously circulated)

15.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, CEO Bulletin.

15.1.2 Community First Yorkshire Update - Funding News.

15.1.3 CDC – Roadworks Reports, Funding Opportunities

15.1.4 SLCC – News Bulletin.

15.1.5 NALC CEO Bulletin.

15.1.6 Correspondence from Cornerstone re: proposed base station upgrade at existing telecommunications base station at Doncaster Golf Club, Bawtry Road, Doncaster, DN4 7PD.

15.1.7 Correspondence from South Yorkshire Digital Infrastructure Team.

15.1.8 Copy of a letter from Lee Pitcher MP to Councillor Gibbins re: Doncaster Sheffield Airport Public Consultation.

16) Date of Next Meeting

16.1 To Confirm the Date of the Next Meeting on Wednesday 4th March 2026 starting at 6pm.

16) Employment Matters

(2 minutes per item)

17.1 Excluded from the Public and Press - To Receive the Clerk's January Timesheet (to be circulated).

17.2 Excluded from the Public and Press – To Consider the Handyman/Gardener's January Timesheet form (to be circulated).

17.3 Excluded from the Public and Press – To Approve the Clerk's Annual Leave.