



Cantley with Branton Parish Council

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(26/02/26)

Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 4th March 2026 commencing at 6 p.m.

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies (1 minute)**
 - 1.1 To Receive Apologies for Absence in advance of the meeting.
 - 1.2 To Consider the Approval of the Reasons Given.

- 2) Declarations of Interest (3 minutes)**
 - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
 - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
 - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.

- 3) Approval of Minutes (5 minutes)**
 - 3.1 To Consider Approval the Minutes of the Parish Council Meeting held on 4th February 2026 (enclosed).

- 4) Members of the Public (30 minutes)**
 - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
 - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration.
 - 4.2.1 To note the residents email raising concerns about off road bikes using land off Doncaster Road, neighbouring Black Carr Plantation Woods.
 - 4.2.2 To note the neighbouring residents email raising concerns about external lighting proposals at Kilham Hall.

- 5) City of Doncaster Council (CDC) Matters (5 minutes per item)**
 - 5.1 To Receive Updates from CDC Ward Councillors.
 - 5.2 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.

- 6) Clerk's Report and Administration Matters (2 minutes per item)**
 - 6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).
 - 6.1.1 To Note the Results from H.M. Land Registry relating to Moor Plantation (enclosed).
 - 6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.
 - 6.2.1 To Receive and Note an update from the Clerk regarding the new gov.uk website.
 - 6.2.2 To Provide the Clerk with suggestions/amendments to the draft gov.uk website (previously circulated).

- 7) Kilham Hall/Park/Buildings/Garden Area Matters (3 minutes per item)**
 - 7.1 To Consider the Request from Cantley with Branton Women's Institute regarding parking on Kilham Hall field on Friday 29th May between 4pm and 10pm.

8) Parish Council Matters (2 minutes per item)

8.1 To Note the 2025/2026 Training Report (enclosed).

9) Parish Matters (3 minutes per item)

9.1 To Note the date for the Great British Spring Clean Litter Pick on the 14th March 2026.

9.2 To Consider applying for a Green Flag Award in the future - [The Green Flag Award - Green Flag Award](#)

10) Financial (5 minutes per item)

10.1 To Consider Approval of the Direct Bank Payments (to be circulated).

10.2 To Receive and Consider Approval of the January 2026 Bank Reconciliation (to be circulated).

10.3 To Note the outcome of the internal control exercise carried out on 20th February 2026 (enclosed).

10.4 To Note the Bank Statements and for the Councillors appointed to check internal controls are being met to sign them (to be circulated).

11) Policies/Procedures (2 minutes per item)

11.1 To Receive and Consider Approval of the following Policies (enclosed):-

11.1.1 Business Continuity Policy (reviewed)

11.1.2 Code of Conduct (reviewed)

11.1.3 Complaints Policy (reviewed)

11.1.4 Emergency Dependants Policy (new)

11.1.5 Financial Regulations (reviewed)

11.1.6 Grievance Policy (reviewed)

11.1.7 Health & Safety Policy (reviewed)

11.1.8 Internet Banking Policy (reviewed)

11.1.9 Records Management Policy (reviewed)

11.1.10 Risk Management Policy (reviewed)

11.1.11 Whistleblowing Policy (reviewed)

12) Planning Applications (2 minutes per item)

12.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).

12.1.1 26/00227/FULM - Land East Of Warning Tongue Lane, Cantley - Residential development of 187 dwellings including associated access and infrastructure (without compliance with condition 2 of planning application 21/03645/FULM granted on 14/06/2024 - (Plans and Specs) (Retrospective)

URL: [Documents for reference 26/00227/FULM: Public Access](#)

12.2 To Receive a verbal update on the Bellway Homes Development at Land off Doncaster Road, Branton - 25/02275/OUTM

13) Police Matters (2 minutes)

13.1 To Consider/Note any police issues and reports received.

14) Training/External Meetings (3 minutes per item)

14.1 To Receive feedback from Members from YLCA's South Yorkshire Branch Meeting held on the 18th February 2026.

14.2 To Receive feedback from Members following the YLCA Councillors GDPR/Data Protection training.

15) Items of Correspondence (5 minutes)

For Consideration, Information and Noting: (previously circulated)

15.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, CEO Bulletin.

15.1.2 Community First Yorkshire Update - Funding News.

15.1.3 CDC – Roadworks Reports, Funding Opportunities, Great Doncaster Spring Clean 2026,

15.1.4 SLCC – News Bulletin.

15.1.5 NALC CEO Bulletin.

15.1.6 Letter from the Examining Authority (ExA) that has been published on the National Infrastructure Planning website. The letter is an invitation to the Preliminary Meeting for the Tween Bridge Solar Farm application (the 'Rule 6' letter) which will be held on 10 March 2026, 10am, Holiday Inn Doncaster A1(M), Jct.36/ virtually via Microsoft Teams.

16) Date of Next Meeting

(2 minutes per item)

16.1 To Confirm the Date of the Next Meeting on Wednesday 1st April 2026 starting at 6pm.

16.2 To Confirm arrangements for minute-taking in the event of the Clerk's absence, including if remote attendance (e.g. via Zoom or FaceTime) is not possible for the meeting of the 1st April 2026.

17) Employment Matters

(2 minutes per item)

17.1 **Excluded from the Public and Press** - To Receive the Clerk's February Timesheet (to be circulated).

17.2 **Excluded from the Public and Press** – To Consider the Handyman/Gardener's February Timesheet form (to be circulated).

17.3 **Excluded from the Public and Press** – To Consider the draft letter to the Clerk and Handyman informing them of changes to their Contracts (as per changes in recent legislation)(to be circulated).

17.4 **Excluded from the Public and Press**- To Arrange the Clerk's Appraisal with a minimum of two Members from the Staffing Committee.