

Minutes Subject to Approval at the Next Meeting

CANTLEY WITH BRANTON PARISH COUNCIL

Minutes of the Monthly Meeting of the Parish Council held on Wednesday 4th December 2024 at Kilham Hall commencing at 6pm.

PRESENT: Councillors: N. Williams (Chair), Y Butterworth, A. Gibbins, J. Rushby, J. Sprack and R. Odell

IN ATTENDANCE: B Walton (Clerk), Ward Councillor Steve Cox and one Member of the Public

1) APOLOGIES

1.1 Apologies received

No apologies of absence were received.

1.2 Reasons for absence considered

RESOLVED (1)

2) DECLARATIONS OF INTEREST

2.1 Declarations of Interest

None.

2.2 Request Dispensation from Proper Officer

None

2.3 Items to which the public and press are excluded

Items 17.1 to 17.4 on the Agenda are to be excluded under the Public (admissions to meeting) Act 1960.

RESOLVED (2)

3) APPROVAL OF MINUTES

3.1 Minutes of 6th November 2024

RESOLVED (3)

a) The minutes of the Parish Council Meeting held on the 6th November 2024 be agreed and signed by the Chairman.

4) MEMBERS OF THE PUBLIC

4.1 Items raised by members of the public present at the meeting

No members of the public were present at this time.

4.2 Items raised by members of the public via email/telephone to the Clerk and/or Councillors

4.2.1 A resident has raised concerns regarding parking at Kilham Hall and blocking access to Kilham Lane.

4.2.2 The Clerk provided an update on the resident who had concerns regarding noise from Quarry Lane.

RESOLVED (4)

a) The Parish Council agreed to request Kilham Hall Management Committee reiterate to hirers of the halls/groups that they take responsibility for parking and if needbe on busy events, allocate parking marshalls, request KHMC purchase some cones for users to place on the roadside, the Parish Council will contact the Highways Department at CDC and request yellow lines on Kilham Lane and also request quotes for next year regarding additional car parking.

b) The Clerk will respond to the resident accordingly.

5) PARISH COUNCIL MATTERS

5.1 Consider Applications of Interest for Councillor Vacancy

1 candidate expressed an interest in the vacancy within the prescribed timescale and he was in attendance at the meeting. The Chair asked the candidate if they had anything they wished to add to their application and explained the process.

5.2 Co-Opt a Candidate

Signed:.....Dated:.....:

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The Clerk informed Members that the candidate met the criteria for appointment and Members came to an absolute majority vote in favour of the Candidate.

5.3 Declaration of Office

The Clerk asked the new Member to read and sign the Declaration of Office form which he duly did. The Chairman welcomed Councillor Stuart Adams to the Parish Council.

5.4 Remote Meetings Consultation

Since temporary COVID-19 powers ended in May 2021, NALC have been at the forefront of a national campaign to allow parish and town councils to hold remote council meetings. The Deputy Prime Minister that the government is committed to allowing councils to hold remote council meetings and published a consultation paper, which closes on 19 December 2024. The Parish Council considered the consultation paper and responded demonstrating the continued strong support for this flexibility, building on the momentum from the previous call for evidence.

RESOLVED (5)

- a) Members unanimously voted for Stuart Adams to join the Parish Council.
- b) Stuart Adams signed his declaration of acceptance of office in the presence of the Clerk and joined the meeting.
- c) The Clerk will forward Councillor Adams' acceptance of office form to the Monitoring Officer at CDC.
- d) The Clerk confirmed Councillor Adams' email address and provided him with the password for the same.
- e) The Clerk will forward Councillor Adams' a Councillor's welcome email with useful information in for consideration, completion and returning.
- f) The Clerk completed the remote meetings consultation paper survey on behalf of the Parish Council.

6) CITY OF DONCASTER COUNCIL

6.1 Ward Councillor's Report

Ward Councillor Cox confirmed that the skip was a success on the 30th November and hopefully another will be organised for the New Year. The next Ward Councillors Ward Meeting is scheduled for Saturday 7th December 2024 at Kilham Hall Meeting Rooms.

6.2 Update on the MUGA

Work is on target and progressing well. There was an incident last week where the site was broken into and equipment taken. The Clerk has accessed the CCTV footage and informed the Contractor and the Police of the same. The Clerk paid 95% of CDC's outstanding invoice and is awaiting a reply regarding the Parish Council's concerns regarding the project as a whole and a potential discount.

6.3 Update on CCTV

The Clerk has chased CDC regarding the installation of the CCTV cameras as no updates have been received since the Parish Council were informed installation would be by the end of November/early December. The Clerk asked Ward Councillor Cox if the annual maintenance costs for the cameras needed to be included in the 2025/26 Parish Council budget or whether FABB were paying it. Ward Councillor Cox confirmed FABB would be paying it.

6.4 Capital Grant

The Clerk contacted the Chair of Kilham Hall Management Committee regarding the above and also sought clarity from CDC regarding this issue. Unfortunately as the project has now started, Kilham Hall Management Committee cannot apply for this grant.

6.5 Identify any new Highway matters

The Clerk has already reported the street lighting fault on New Road at the junction with Whiphill Top Lane. This is turn is affecting the Christmas Illuminations as no power is available to the electrical column. Councillor Butterworth raised a potential issue on Moor View.

RESOLVED (6)

- a) Members noted the Ward Councillors Update and thanked Councillor Cox for his attendance.
- b) Members noted the update on the MUGA.
- c) Members noted the update on the CCTV.
- d) Councillor Odell will clarify whether he feels there is an issue on Moor View and report back to the Clerk.

Signed::.....Dated:.....:

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Ward Councillor Cox left the meeting.

7) CLERK’S REPORT AND ADMINISTRATION ISSUES

7.1 To note actions carried out by the Clerk

The Clerk’s Report on work carried out was noted. The Clerk also provided members with an updated Action List for information.

Councillor Adams left the meeting.

7.2 To consider any amendments/updates/content to the Website and Facebook

Updates are carried out daily/weekly.

7.2.1 The Clerk asked Members if they would like to incorporate a QR code on the Agenda for residents to scan to access Agenda and Supporting Papers for Parish Council Meetings.

Councillor Adams returned to the meeting.

RESOLVED (7)

- a) Members noted the Clerk’s Report and action list. The Clerk reminded Members of any outstanding actions.
- b) Members noted the Clerk’s Update on Facebook/the Website.
- c) The Clerk is to make enquiries as to whether there is a cost/licence for generating QR codes and report back to the next Council meeting.

8) KILHAM HALL/PARK/BUILDINGS/GARDEN AREA MATTERS

8.1 National Powergrid/EoN

Members were updated on the current situation regarding the meter change and considered whether to write a formal complaint.

Councillor Williams left the meeting during the above conversation and returned before the end of the discussion.

8.2 Kilham Hall Management Committee’s Report

Councillor Gibbins provided Members with an update from the meeting held on 25th November 2024.

8.2.1 Members considered the exported solar power and confirmed once a reply was received from YLCA on this issue they will make a resolution.

8.2.2 Kilham Hall Management Committee have requested that the Handyman/Gardener grits the car park at Kilham Hall during incremental weather, in addition to the footpaths.

RESOLVED (8)

- a) Members resolved not to formally complain to National Powergrid/EoN.
- b) The Clerk will place the export of solar power on January’s Agenda following a reply from YLCA.
- c) Members considered the gritting of Kilham Hall Car Park and agreed that the Handyman would undertake this task.

9) PARISH MATTERS

9.1 South Yorkshire Bus Franchising Consultation

Members were asked to provide the Clerk with any draft responses to the South Yorkshire Bus Franchising Consultation by the end of December. This will enable her to formulate a draft for consideration at January’s meeting prior to the consultation deadline of 15/01/25.

9.2 South Yorkshire Branch Meeting with the South Yorkshire Mayoral Combined Authority (SYMCA) regarding Bus Reforms

Members were asked to consider any questions they wished to put forward to the above meeting, due to be held on 11th December 2024 and also whether any Members were available to attend, online, at 10am.

Signed::.....Dated:.....:

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9.3 Improvement of land at the top of Brockholes Lane/Doncaster Road

The Clerk informed Members of the residents positive responses regarding the improvement of land at the top of Brockholes Lane/Doncaster Road.

9.4 Poppy displays for 2025

The Clerk asked Members to consider whether to continue to improve the parish poppy displays in 2025 and whether any new displays would be created. The Parish Council expressed their gratitude to the resident who makes the post box toppers.

9.5 Community Litter Pick

The Clerk informed Members that the next litter pick was scheduled for Saturday 25th January 2025.

RESOLVED (9)

a) Members will provide comments to the Clerk by 30th December to enable her to draft a response to the South Yorkshire Bus Franchising Consultation for approval at January's meeting.

b) Members had no questions to put to the South Yorkshire Branch Meeting. Councillor Williams and Councillor Gibbins are able to attend the meeting.

c) The Clerk is to forward the link to the South Yorkshire Branch Meeting to Councillor Williams and Councillor Gibbins.

d) The Clerk is to contact CDC regarding a licence giving them permission to improve the land at the top of Brockholes Lane/Doncaster Road.

e) The Clerk is to keep the Handyman/Gardener updated on the land at the top of Brockholes Lane/Doncaster Road.

f) Members are to consider the works required and bear this in mind for inclusion in the 2025/26 budget.

g) Members approved the improvement of the parish poppy displays during 2025 and the Clerk will advertise on Facebook requesting volunteers.

h) Members agreed to purchase the resident who makes the post box toppers some flowers to show their appreciation.

i) Members noted the date for the next litter pick and wished to express their gratitude to those residents who are regular participants.

10) **FINANCIAL**

10.1 Direct Bank Payments

That the following payments are duly approved:

Payments Made - for Ratifying

Ref No.	To Whom Paid	Net	VAT	Total	Power/Section
		£	£	£	
24/99	HMRC - November fee Christmas Plus - Christmas	401.43		401.43	LGA 1972. S. 112
24/100	Illuminations Fireguard Ltd - Fire	1,075.00	215.00	1,290.00	S. 137
24/101	Extinguisher Service	35.00	7.00	42.00	LGA 1972 S. 111

Payments for Approval

Ref No.	To Whom Paid	Net	VAT	Total	Power/Section
		£	£	£	
24/102	Clerk (Payroll) *	tbc	0.00	0.00	LGA 1972 S. 112
24/103	Handyman (Payroll) *	tbc	0	0.00	LGA 1972 S. 112
24/104	HMRC * Clerk (Sweets Carols Around	tbc	0	0.00	LGA 1972 S. 112
24/105	Tree)	8.98	1.79	10.77	S137
24/106	Arrow Publications	105.00	21.00	126.00	LGA 1972 S. 142(1a)
24/107	Handyman's Expenses	tbc	tbc	13.27	Open Spaces Act 1906

Signed:.....Dated:.....:

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24/108	RJ Electrical - Meter connection	235	47	282.00	LGA 1972 S. 111
24/109	RJ Electrical - PAT Testing	270	54	324.00	LGA 1972 S. 111
24/110	RJ Electrical - Christmas Illuminations	335	67	402.00	S137
DD03/41	O2 - Mobile	10.88	2.18	13.06	LGA 1972 S. 111

*to be confirmed by Warrens GBC once payroll has been prepared.

10.2 Budget Monitoring Reports

The Clerk presented Members with Quarter 2 (amended) and Quarter 3 Budget Monitoring Reports for consideration and approval. The Clerk informed Members of an error on Quarter 2's report previously presented to the Parish Council at the October meeting.

10.3 Donation to Thorne Rural Lions

Members considered whether to make a donation to Thorne Rural Lions Charity towards Santa's Sleigh visit on 23rd December 2024.

10.4 First Draft of 2025/2026 Budget

The Clerk presented members with the first draft of the budget. This includes additional funds for a number of new developments and a section for contingencies. The Clerk informed members that currently the Parish Council has an earmarked reserve of £2,747.28 being the 5% balance for the MUGA, leaving a balance of £64,029.55. Parish Councils are advised to keep approximately 6 to 12 months of their precept figure in reserves. There are four more months within the financial year and therefore additional spending will be incurred. Members were asked to prioritise new developments and spending to ensure the precept isn't increased dramatically as currently the draft budget would mean a 12% increase in the precept.

10.5 Bank Statements

The Clerk presented Members with the bank statements for 1st November to 30th November 2024 showing a balance of £69,629.57 for consideration and approval by the Council's auditors.

RESOLVED (10)

- The regular payments document was approved.
- The Quarter 2 Amended Budget Monitoring report was noted and approved.
- The Quarter 3 Budget Monitoring report was noted and approved.
- It was agreed to donate £100 to Thorne Rural Lions.
- Members are to make amendments to the Draft Budget for 2025/26 and return to the Clerk by return to enable the Clerk to provide a 2nd draft to circulate to Members for further consideration prior to the next meeting where it will need to be approved.
- The bank statements were noted and signed by the Councillor Butterworth and Councillor Rushby.

11) **POLICIES/PROCEDURES**

11.1 The following policy was reviewed:

11.1.1 Publication Scheme

11.2 The following risk assessments had been drafted:

11.2.1 Installation of Poppy Displays.

11.2.2 Installation of Christmas lights and Bunting at Kilham Hall.

RESOLVED (11)

- The above Policy and Risk Assessments were all approved.

12) **PLANNING APPLICATIONS**

12.1 Updates on previous planning applications were noted. The following new planning applications were considered:

24/01367/FUL 1 Birchwood Dell, Bessacarr	Erection of 3no detached dwellings and garages following demolition of existing detached dwelling	Concerns were raised over the additional movement of traffic and the trees on site.
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Signed:.....Dated:.....:

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24/02170/FUL 22 Warrington Drive, Bessacarr	Erection of a single storey side extension to form a new swimming pool and single storey extension to enlarge porch to front of property (without compliance of conditions 2, 3 and 4 of planning application 24/01558/FUL granted on 23.11.2024 (approved plans, materials and finishes, trees)).	No comments or concerns
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RESOLVED (12)

a) Feedback is given to the Planning Department at CDC on the planning application received.

13) POLICE ISSUES

13.1 Police Issues

The next Police Drop In will be held at the Café at the Garden Centre on Doncaster Road on Wednesday 18th December 2024 at 10am-11am.

RESOLVED (13)

a) Members noted the police update.

b) The Clerk advertises the future Police Drop In sessions on social media and the website.

14) TRAINING/EXTERNAL MEETINGS

14.1 Parish Council Joint Consultative Committee

The Chairman provided Members with an update from the above meeting held on the 7th November 2024.

14.2 NALC Breaking the Mould of Local Council's Event

The above event is being held on the 25th March 2025 between 12noon and 1.15pm online at a cost of approximately £30. The Chairman asked Members if anyone was available to attend.

RESOLVED (14)

a) Members noted the Chairmans update from the PCJCC Meeting on 7th November 2024.

b) Councillor Williams and Councillor Gibbins would like to attend the NALC Event on the 25th March 2025.

c) The Clerk will book Councillor Williams and Councillor Gibbins onto the NALC Event.

15) ITEMS OF CORRESPONDENCE

15.1 Correspondence denoted on the agenda

Correspondence was duly considered including the latest YLCA White Rose Update, YLCA Training Courses, Law and Governance Bulletin, CEO Bulletin, Community First Funding Update, CDC Roadworks updates, Funding Opportunities, SLCC Bulletin, Civility and Respect Bulletin, NALC CEO Bulletin and training.

RESOLVED (15)

a) That the items of correspondence denoted on the agenda be received and duly noted.

16) DATE OF NEXT MEETING

RESOLVED (16)

That the next meeting be held on Wednesday 8th January 2025 commencing at 6pm.

17) EMPLOYMENT MATTERS – EXCLUDED FROM THE PRESS AND PUBLIC

17.1 Clerk's November Timesheet

The Clerk's timesheet for November was shared for information. Members noted that the Clerk had worked 16 additional hours during November – this was due to the Clerk starting her CILCA qualification.

17.2 Handyman's November Timesheet

Handyman's timesheet for November was shared for information.

17.3 Handyman/Gardener's payscale, pension and annual leave entitlement

Members considered the Handyman/Gardeners payscale in comparison with NMW/other similar roles/NALC Payscales, together with annual leave entitlement and pension contribution.

17.4 Clerk's payscale and annual leave entitlement

Signed:.....Dated:.....:

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Members considered the Clerk’s payscale in comparison to NALC payscales together with annual leave entitlement.

RESOLVED (17)

- a) The Clerk and Handyman’s timesheets were received and the contents noted.
- b) The Clerk is to inform Warrens GBC Accountants of the approved timesheets for the payroll data, including the Clerk’s additional hours.
- c) Members requested the Handyman’s pay scale be reviewed and considered at the January 2025 meeting.
- d) Members approved the Handyman/Gardener’s change in annual leave from 84 hours per annum inclusive of bank holidays to 84 hours per annum plus bank holidays.
- e) The Clerk is to check with Warrens GBC as to whether the Handyman is eligible for a pension and if so approved a pension scheme for the Handyman/Gardener if he wished to join one.
- f) Members requested the Clerk’s pay scale be reviewed and considered at the January 2025 meeting.
- g) Members approved the change in the Clerk’s annual leave from 84 hours per annum inclusive of bank holidays to 84 hours per annum plus bank holidays.

The meeting closed at 8.10pm.

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Signed:.....Dated:.....:

CLERK'S REPORT ON MATTERS ARISING/ACTION UPDATE – JANUARY 2025

1) CDC

- a) MUGA - Reply received from CDC re: o/s invoice regarding MUGA due to issues early on in the project – offered £1k discount from the remaining £2,747.28 payment. Snagging list compiled and awaiting final report and signage from FOSSE to enable us to open the MUGA to residents. Should get contingency back (approx. £7/8k) – Do PC want to do a formal opening of it in Spring once coloured tarmac installed?
- b) CCTV – Chased CDC for update on when CCTV being installed. Should have been end of November/beginning of December but still awaiting confirmation despite chasing.
- c) Land at top of Brockholes Lane – Wrote to CDC requesting licence to improve the land and also relocate the bench. Need to carry out an underground check – are PC happy for Clerk to do this?
- d) Dropped Curb on Moortop – Checked with CDC and resident applied for dropped curb and all legal.
- e) Changes in billing processes for meter point administration numbers (MPAN) which operate under a non ½ hourly tariff - **Most festive supplies operate this process and as such the changes will affect the PC as a Christmas display promoter. For us to have our Christmas lighting inventory processed going forward we will require a meter administrator appointing to look at your inventory after its submission to the unmetered energy operator, a process that we should normally be doing by submitting an inventory via email. As such the process for us doesn't change its just a change in how this information processed. Unfortunately, there will be a cost for us to appoint a meter administrator and CDC have emailed to advise us of the changes which at the current time look like they maybe implemented by September 2025. CDC has a meter administrator for its Street lighting operations and as such their administrator has provided us with a quote to carry out the works for the PC of £250 + VAT per MPAN. The council administrator is Tym Huckin Ltd and Tym can be contacted directly at THuckin@stark.co.uk should we wish to use the same administrator as CDC. Other administrators are available, and we can go to the market to see which is the best deal for ourselves, but we will require one probably for Christmas 2025. This is not a council initiative but rather a change made by the government agency Ofgem who administer electrical distribution and charges in the UK. I've included links below should you wish to investigate this in more detail, and I appreciate that some of this is quite technical and not easy to understand so I have tried to describe the process in its easiest format for you. In a simplistic form the change is akin to moving from a standard electricity meter to a smart meter obviously in Street lighting we don't have meters, so this process provides similar information for the energy companies.**
<https://www.ofgem.gov.uk/decision/decision-approve-bsc-modification-p434-half-hourly-settlement-ums-metering-systems>
<https://www.mhhsprogramme.co.uk/>

2) Recreation Ground/Garden Areas

- a) MUGA – As above
- b) Fence Maintenance - Handyman continuing painting fence around KH.
- c) Paint Playground – Handyman will need to close park to paint it so waiting til Spring.
- d) Repairs – Handyman will work through ROSPA Report.
- e) Hedgecutter – Handyman has taken it to Garden Centre for repair at a cost of £98.83. Still awaiting repair however handyman has new hedgecutter to use.
- f) Community Orchard – Trees delivered and school attended site on 13/12/24 and helped Steve and Cllr Gibbins plant 10 fruit trees.
- g) Insurance – Value of tarmac is approx. £74k and equipment (fencing/posts/equipment) is approx. £23k. Phoned insurance company up – existing insurance for ground surfaces is £63k (this will incorporate car park, path around field, park and gym surfaces). Have therefore increased insurance for surfaces by MUGA value. The existing fencing insurance is £30k so have left this as is and the existing equipment value is £75 so I've requested an additional £10k be added to this. Are the PC happy with this? This will incur an additional premium of £125.76.

3) Kilham Hall /Meeting Rooms/Store Room/Car Park

- a) Energy – YLCA have responded regarding solar export and funds – response already circulated to Members.
- b) Internet – having more issues connecting to internet at KH which is taking time to resolve.

c) Complaints from residents regarding parking issues – **Asked KHMC to place on their Agenda for them to purchase 5 cones for busy events and on PC agenda for the same.**

4) Parish/Community

a) Defibrillator's – **Checked regularly and the Circuit Website updated. KH Defib may be coming close to lifespan and battery isn't charging fully so Clerk to look into this and cost new ones for inclusion in next year's budget.**

b) Poster for Volunteering to help the Community – **Poster displayed on Website, FB and notice boards**

c) Free NHS Health Checks for 40 to 74 year olds – **Session was held on 18th December between 10am and 4pm.**

d) Pantomime – **Lots of positive feedback. Informed Chair of KHMC that the company are already taking bookings for 2025 so if they want the show again they will need to book it asap.**

e) Carols Around the Tree – **event well attended and positive feedback received.**

5) Parish Council Procedures/Finance

a) Website –**Updated regularly**

b) Facebook – **Updated regularly**

c) Policies – **None.**

d) Unity Bank Interest – **Informed of reduction in interest rate on savings accounts from 2.60% to 2.50% gross from 18/02/25.**

e) Honours List – **Nominated Councillor Worthington for the Birthday Honours List and emailed the three supporting letters.**

f) Handyman/Clerk roles – **Review roles, payscales and do comparison with other PC's in line with Government NMW reviews from April 2025.**

6) Police

a) Drop In Session – **future dates set until July 2025 and advertised on FB, website and notice boards. No residents attended the session on 18/12/24. The next session is on Tuesday 28th January 2025 at 10am-11am at Secret Garden Tea Room, Branton Garden Centre.**

7) Training/Networking

a) Clerk has started CILCA qualification – **This will take between 8 and 12 months at approximately 4/5 hours per week.**

CANTLEY with BRANTON PARISH COUNCIL - ACTION TACKER 2024 **Last Updated 30/12/24**

<u>Action Ref</u>	<u>Action</u>	<u>Raised by</u>	<u>Date Raised</u>	<u>Closed by</u>	<u>Date Closed</u>	<u>Priority</u>	<u>Overdue Y or N</u>	<u>Comments</u>
FAC - 001	Fence bottom collapsed and requires fixing	BW	17/03/2022	SM	11/04/2022	2	N	Temp repair only
PGI - 001	Swing seat starting to split	BW	08/04/2022	SM	29/07/2022	3	N	New seat fitted
PGI - 002	Playtower roof starting to delaminate	SM	22/04/2022	SM	27/06/2022	3	N	New roof fitted
PGI - 003	Spinner Bike requires maintenance (Noisy)	SM	22/04/2022	SM	06/05/2022	2	N	Oiled
PGI - 004	Playground equipment requires repaint, paint flaking off in areas.	SM	13/05/2022	SM	07/11/2022	4	N	See ROSPA Action
PGI - 005	Weeds are setting in on safety surfaces	SM	13/05/2022	SM	13/05/2022	2	N	Weeds removed
WFH - 001	Werner Extension ladder requires inspection tags fitting	SM	19/05/2022	SM	16/06/2022	2	N	Tags fitted
WFH - 002	Arbu Step ladders do not meet EN131 standard for professional use	SM	19/05/2022	BW	09/11/2022	2	Y	New ladders procured
PGI - 023	Maintenance programme and checklist to develop for Playground equipment	SM	19/05/2022	BW	21/11/2022	2	Y	
WFH - 003	Maintenance programme and checklist to develop for Working at Hieght equipment	SM	19/05/2022	BW	21/11/2022	2	Y	
MAC - 001	Maintenance programme and checklist to develop for Machinery equipment	SM	19/05/2022	BW	21/11/2022	2	Y	
MAC - 002	Petrol mower handle turn screw detached	SM	19/05/2022	SM	19/05/2022	2	N	New Fixing fitted
GEN - 001	Accident Book required on site	SM	19/05/2022	BW	21/11/2022	2	Y	
GEN - 003	First Aid kit to be made available on site	SM	19/05/2022	BW	21/11/2022	2	Y	
GEN - 004	Health and Safety board to be installed on site	SM	19/05/2022	SM	17/08/2022	2	Y	Board fitted
GEN - 005	Training and Inspection trackers to be displayed	SM	19/05/2022	BW	17/08/2022	2	Y	Docs displayed
GEN - 006	Action Tracker to be developed and displayed	SM	19/05/2022	SM	04/11/2022	2	Y	
FAC - 003	Kilham wrought iron gate requires repair, not locking	SM	17/06/2022	SM	17/06/2022	2	N	Gate aligned, new fixings
MAC - 003	Electrical loom detached from Strimmer Body	SM	20/06/2022	SM	20/06/2022	2	N	Loom resecured and taped.
PGI - 006	Broken goalposts (No1), crossbar due to vandalism	SM	24/06/2022	SM	24/06/2022	1	N	New piece fitted
PGI - 011	Broken goalposts (No2), Rear post due to vandalism	SM	15/07/2022	SM	15/07/2022	2	N	New piece fitted
PGI - 007	Playtower ramp treads loose and require refixing	SM	15/07/2022	SM	25/07/2022	2	N	Coach bolts fitted
PGI - 008	Playtower Tunnel end boards to replace (audit action)	SM	15/07/2022	SM	21/09/2022	3	N	New boards fitted
PGI - 009	Rubber safety surface lifting near flat swing area	SM	15/07/2022	SM	07/11/2022	3	Y	See ROSPA Action
PGI - 010	Gym fixing tightness check to undertake (audit action)	SM	15/07/2022	SM	08/08/2022	2	N	Checks completed
PGI - 012	Broken goalposts (No2), crossbar snapped due to vandalism	SM	22/07/2022	SM	22/07/2022	1	N	New piece fitted
PGI - 013	Broken goalposts (No2), Bottom beam clip broken due to vandalism	SM	29/07/2022	SM	29/07/2022	2	N	New clip fitted
MAC - 004	Mower handle fixing clamp missing.	SM	04/08/2022	SM	11/08/2022	2	N	New T Bolt and fixing fitted
PGI - 014	GYM spinner bike to OIL	SM	08/08/2022	SM	08/08/2022	2	N	Oiled

PGI - 015	Felt Tile missing on Playtower roof - vandalism	SM	15/08/2022	SM	17/08/2022	3	N	new tile fitted
PGI - 016	Fixing tightness check on climbing wall outstanding	SM	15/08/2022	SM	19/12/2022	2	Y	Tool bit recieved
PGI - 017	Broken goalposts (No2), Lower floor beam broken due to vandalism	SM	15/08/2022	SM	15/08/2022	2	N	New piece fitted
GEN - 007	Old Cantley noticeboards to re-hinge and repair	BW	15/08/2022	SM	12/12/2022	2	Y	
GEN - 008	Branton noticeboards to repair / rebond glass	BW	15/08/2022	SM	12/12/2022	2	N	
PGI - 018	Nut cap missing on Aerial ramp tread	SM	22/08/2022	SM	24/10/2022	3	N	New cap fitted
PGI - 019	Debris and Moss growth around base of Table tennis table	SM	22/08/2022	SM	21/11/2022	2	Y	
FAC - 004	Special fixing bit required for Climbing wall tightness check	SM	30/08/2022	SM	19/12/2022	2	Y	Raised from action PGI - 016. Tool received
PGI - 020	Broken goalposts (No2), Crossbar snapped in two due to vandalism	SM	30/08/2022	SM	30/08/2022	1	N	New piece fitted
PGI - 021	Broken goalposts (No2), Side Beam broken due to vandalism	SM	20/09/2022	SM	20/09/2022	2	N	New piece fitted
PGI - 022	Broken goalposts (No2), Crossbar snapped in two due to vandalism	SM	05/10/2022	SM	05/10/2022	1	N	New piece fitted
ROSPA - A4	Playground Fencing cap missing	BW	05/10/2022	SM	24/10/2022	2	N	New caps fitted
ROSPA - P2	Swings not set to 350mm hieght	BW	05/10/2022	SM	05/12/2022	2	N	Chain links removed
ROSPA - P3	Multiplay - Bolt threads need protection	BW	05/10/2022	SM	24/10/2022	2	N	New caps fitted
ROSPA - P4	Multiplay - safety surface under ladders and rings to repair	BW	05/10/2022	SM	05/12/2022	2	N	No damage found
ROSPA - P5	Multiplay - timber treads have fungul growth	BW	05/10/2022	SM	24/10/2022	4	N	Removed
ROSPA - P7	Multiplay - risk of finger entrapment	BW	05/10/2022	SM	19/01/2023	2	N	Low risk, not required. Agreed with DMBC inspectors
ROSPA - P7	Multiplay - 3mm radius on edges	BW	05/10/2022	SM	25/11/2022	2	N	
ROSPA - A1	Picnic bench - unprotected bolt threads	BW	05/10/2022	SM	25/11/2022	4	N	
ROSPA - P5	Zip wire - cable rubbing against frame	BW	05/10/2022	SM	30/11/2022	2	N	Sheath fitted
ROSPA - P6	Zip wire - fixing missing	BW	05/10/2022	SM	25/11/2022	2	N	New fixings fitted
ROSPA - P6	Zip wire - finger guard missing	BW	05/10/2022	SM	30/11/2022	2	N	Plastic guard fitted
ROSPA - P8	Climbing wall - crack repairs required	BW	05/10/2022	SM	12/12/2022	4	N	
ROSPA - P11	Gym - pull up bars - hard edging to replace	BW	05/10/2022	BW	12/12/2022	2	N	Clerk to contest action
ROSPA - P18	Ball wall - requires pointing	BW	05/10/2022	SM	12/12/2022	4	N	Inspected and ok for use
GEN - 009	Kilham Hall noticeboard upside down, to rotate	SM	04/11/2022	SM	30/11/2022	2	N	
FAC - 005	Picket Fence repairs post Extension build	SM	07/11/2022	SM	21/11/2022	1	N	New panels fitted
FAC - 006	Kilham Hall rear gate requires stop bracket	SM	07/11/2022	SM	23/11/2022	2	N	
FAC - 008	Clean out gutters post leaf fall	SM	14/11/2022	SM	28/11/2022	2	N	
FAC - 009	Drain covers required to prevent blockages	SM	14/11/2022	SM	05/12/2022	2	N	
PGI - 023	Goal posts No2 Broken - Rear Spar damage	SM	14/11/2022	SM	14/11/2022	1	N	New piece fitted

PGI - 024	Goal posts No2 Broken - Crossbar snapped	SM	24/11/2022	SM	25/11/2022	1	N	New piece fitted
FAC - 010	Dog Ban Sign repair and re-secure	SM	07/11/2022	SM	30/11/2022	2	N	New clamp bar fitted
FAC - 002	Boundary Fence posts require replacement	SM	13/05/2022	SM	09/03/2023	4	N	
GEN - 002	Appointed First Aided to be displayed on site	SM	19/05/2022	SM	13/02/2023	2	Y	Not applicable due to low staff numbers
FAC - 005	Public Liability Notices to be installed on playground	SM	19/05/2022	SM	27/02/2023	2	Y	
ROSPA - A2	Litter Bin needs moving	BW	05/10/2022	SM	16/03/2023	4	N	
ROSPA - A3	Recommend two entrances for playground	BW	05/10/2022 & 10/10/23	SM	03/12/2023	4	N	Closed, reopened side access gate
ROSPA - A6	Dog ban and Ownership signs required	BW	05/10/2022	SM	27/02/2023	4	N	
ROSPA - P1	Swings general - 40% chain wear, renew chains	BW	05/10/2022	SM	28/03/2023	4	N	Under inspection regime
ROSPA - P2	Play surface damaged beneath swings	BW	05/10/2022	SM	26/05/2023	4	N	Sikaflex repair undertaken
ROSPA - P4	Multiplay - Paintwork requires attention (general)	BW	05/10/2022 & 10/10/23	SM	25/09/2024	4	N	Duplicate - see 2024 action
ROSPA - A3	Fitness equipment - warning signs required	BW	05/10/2022	SM	06/02/2023	2	N	
ROSPA - P1	Basket swing - strip down inspection	BW	05/10/2022	SM	28/03/2023	4	N	Under inspection regime
ROSPA - P2	Basket swing - trip hazards around surface	BW	05/10/2022	SM	28/03/2023	4	N	Low risk, no action reqd
ROSPA - P3	Zip wire seat - chain wear at 40 % to replace	BW	05/10/2022	SM	28/03/2023	4	N	Included in ROSPA - P4
ROSPA - P4 & P5 & P6	Zip wire maintenance - strip down inspection required of full system including cable wear inspection.	BW	05/10/2022 & 10/10/23	BW	31/08/2024	3	N	BW cnfirmed equipment has been annually inspected by DMBC in Summer 2024
ROSPA - P7	Zip wire - trip points around surface	BW	05/10/2022	SM	28/03/2023	4	N	Low risk, no action reqd
ROSPA - P10	Gym - pull up bars - trip points	BW	05/10/2022	SM	30/03/2023	2	N	To do in Spring 2023
ROSPA - P12	Gym - bike - trip points	BW	05/10/2022	SM	30/03/2023	4	N	To do in Spring 2023
ROSPA - P13	Gym - dip station - trip points	BW	05/10/2022	SM	30/03/2023	4	N	To do in Spring 2023
ROSPA - P17	Gym - Shoulder press - trip points	BW	05/10/2022	SM	30/03/2023	4	N	To do in Spring 2023
MAC - 005	Strimmer requires new safety labels	SM	04/11/2022	SM	27/02/2023	1	Y	
FAC - 007	Kilham Hall long gate requires escutcheon plates	SM	07/11/2022	SM	03/04/2023	3	Y	
FAC - 011	New extension drain cover requires brackets	SM	17/01/2023	SM	06/02/2023	3	N	To do in Spring 2023
FAC - 012	Old Lock up door requires recladding and painting	SM	17/01/2023	SM	23/02/2024	3	N	
FAC - 013	New Lock Up door to paint	SM	17/01/2023	SM	23/02/2024	3	N	
FAC - 014	Hall exterior doors to repaint x 3	SM	17/01/2023	SM	25/02/24	3	N	
GEN - 010	Park Noticeboards to revarnish	SM	17/01/2023	SM	21/08/2023	3	N	
GEN - 011	Parish Council Noticebard to install (new estate)	BW	17/01/2023	SM	22/05/2023	3	N	Method statement written
GEN - 012	Gym Noticeboard to make and install	BW	17/01/2023	SM	06/02/2023	2	N	
GEN - 013	Memorial Statue to renovate	SM	17/01/2023	SM	15/09/2023	3	N	
GEN - 014	Memorial Garden to resow Wild Flowers	SM	17/01/2023	SM	20/02/2023	2	N	To do in Feb 2023
GEN - 015	Memorial Garden Arch to build and install	SM	17/01/2023	SM	22/12/2023	3	N	
FAC - 014	Door Hooks to fit on Old Lock Up door	SM	17/01/2023	SM	26/01/2023	2	N	
FAC - 015	Lock the Door signs to be fitted to Storage rooms	SM	17/01/2023	SM	23/02/2024	3	N	Stencil after Painting

PGI - 025	Bungs to be fitted in Multigym framework, risk of finger entrapment	SM	19/01/2023	SM	15/02/2023	2	N	
FAC - 016	Keep off the Grass signs x 2 required for grass verge	SM	19/01/2023	SM	17/04/2023	3	N	To do in Spring 2023
GEN - 016	Level and turf front Hall Verge	SM	19/01/2023	SM	27/02/2023	3	N	To do in Spring 2023
GEN - 017	Hall Front Beds to weed control and Bark Chippings	SM	19/01/2023	SM	09/09/2023	3	N	Not required, to close
GEN - 018	Hall Hedge Beds to weed control and Stone Chippings	SM	19/01/2023	SM	02/11/2023	3	N	Leave for bedding plants
GEN - 019	Hall Hedge Beds to plant Lavender and perenials	SM	19/01/2023	SM	09/06/2023	3	N	
GEN - 020	Rose garden to weed control and bark / stone chippings	SM	19/01/2023	SM	07/06/2023	4	N	
GEN - 021	Donny Road Garden to weed control and bark chippings	SM	19/01/2023			4	N	Carry across to 2025 season
GEN - 022	Donny Road Garden to plant shrubs and perenials	SM	19/01/2023			4	N	Carry across to 2025 season
FAC - 017	Hall boundary fence to repair and repaint	SM	19/01/2023			4	N	Repairs done, painting to complete (ongoing)
FAC - 018	Hall gutters to clean out post Spring (leaf fall)	SM	19/01/2023	SM	02/08/2023	3	N	
GEN - 023	Old Cantley - Flower Urn to Install	SM	19/01/2023	BW	01/10/2023	4	N	Clerk closed the action
GEN - 024	Old Cantley - Village sign to repair and resecure	SM	19/01/2023	SM	24/11/2023	4	N	Needs new sign, temp repair
PGI - 026	Goal posts No2 Broken - Crossbar snapped	SM	20/02/2023	SM	13/02/2023	1	N	New section fitted
GEN - 023	Create bed around fenced playground park and plant Spring bulbs	SM	23/02/2023	SM		4	N	Carry across to 2025 season
FAC - 019	KEEP OFF THE GRASS ' signs required for front verge	SM	23/02/2023	SM	27/02/2023	2	N	Superceded by GEN - 027
FAC - 020	New LED light required for front entrance	BW	20/02/2023	BW	13/04/2012	1	Y	
GEN - 025	Grass seed front verge lawn post Gas repairs	SM	20/02/2023	SM	13/03/2023	2	N	
GEN - 026	Install Planter at front of memorial statue	SM	20/02/2023	SM	20/03/2023	3	N	
GEN - 027	Install plastic parking bollard to front verge	SM	27/02/2023	SM	27/05/2023	2	N	Closed, no parking sign in situ
GEN - 028	Park Large Access gate to repair	SM	22/03/2023	SM	03/04/2023	2	N	
PGI - 027	Overhanging trees at boundary to prune / crop	SM	20/03/2023	SM	27/03/2023	2	N	
PGI - 028	Goal post number 2 broken - bottom beam	SM	27/03/2023	SM	27/03/2023	1	N	
FAC - 021	Rotten Flower bed timber edging to replace	SM	25/04/2023	SM	05/01/2024	4	N	
FAC - 022	Main Hall noticeboard, perspex to renew	SM	27/05/2023	SM	29/03/2024	3	N	Cleaned March 2024
PGI - 029	Gate reflector broken, to replace	SM	27/05/2023	SM	19/07/2024	3	N	
FAC - 023	Hall main door frame to paint post lock repair	SM	27/05/2023	SM	21/08/24	3	N	Undercoated only
FAC - 024	Hall Porch to repaint and reclad	SM	27/05/2023	SM		3		Spring 2025
PGI - 030	Gym equipment to thorough clean and degrease	SM	27/05/2023	SM	20/03/24	2		
FAC - 025	Dog Ban signs to put up around Kilham Grounds	SM	03/07/2023	SM	12/07/2023	1	N	
DMBC - 001	Zip Line stop to adjust centrally on Platform	SM	03/07/2012	SM	05/09/2023	2	N	Completed by DMBC
DMBC - 002	RH Flat seat Swing chains incorrect chains / eyelets fitted	SM	06/07/2012	SM	12/07/2023	4	N	Closed, satisfactory standard
DMBC - 003	Flat seat Swing crossbar requires painting	SM	06/07/2012	SM	25/09/2024	4	N	Duplicated - See 2024 action
DMBC - 004	Park contacts list to be made A3 size	SM	06/07/2012	SM	24/11/2023	2	N	Acceptable to ROSPA
PGI - 032	Zip Line trolley fixings to replace	SM	05/09/2023	SM	11/09/2023	2		
DMBC - 005	Vehicle access gate requires padlock, bent slide bar	SM	06/07/2012	SM	03/12/2023	3	N	
FAC - 026	Kilham Hall offices and meeting room to decorate	SM	03/10/2023	SM		3		Winter 2024 / 2025

FAC - 027	Kilham Hall office foyer, install to studded wall, door and shelve out.	SM	03/10/2023	SM		3		Winter 2024 / 2025
PGI - 031	Tower roof covering coming adrift.	SM	06/07/2012	SM	12/07/2023	2	N	
ROSPA - A4	Fencing posts - remove timber plug and fit correct cap	SM	10/10/2023	SM	03/11/2023	2	N	
ROSPA - P5	Multiplay - timber treads to replace and paint	SM	10/10/2023	SM	14/08/24	3	N	
ROSPA - P6	Multiplay - risk of finger entrapment	SM	10/10/2023	SM	02/11/2023	2	N	Clerk to contest. Not a retrospective action, met standards at the time of install. Also low risk, no reported incidents to date.
ROSPA -P6	Multiplay - chamfer ramp edges	SM	10/10/2023	SM	03/11/2023	2	N	
ROSPA - P2	Basket swing - 40% chain wear and strip down inspection by OEM	BW	10/10/2023	BW	01/02/2024	4	N	Under inspection regime
ROSPA - P3	Basket swing - trip hazards around surface	BW	10/10/2023	SM	02/11/2023	4	N	Low risk, no action reqd
ROSPA - P7	Zip wire - trip hazards around surface	BW	10/10/2023	SM	02/11/2023	4	N	Low risk, no action reqd
ROSPA - P7	Zip wire - finger guards missing	BW	10/10/2023	BW	01/02/2024	3	N	Confirmed inspected by DMBC as ok by Clerk
ROSPA - P8	Climbing wall - cracks in sealant	SM	10/10/2023	SM	21/06/2024	3	N	Repaired
ROSPA - 10	Pull up bars - extend safety surface area	BW	10/10/2023	BW	25/09/2024	4		Duplicated - See 2024 action
GEN - 029	Leaking fallpipe on new extension to seal	SM	02/11/2023	SM	11/12/2024	2	N	
FAC - 028	Goal posts No2 Broken - Post snapped	SM	28/11/2023	SM	04/12/2023	2	N	
FAC - 029	Boundary Fence - finish stub post repairs	SM	13/05/2022	SM	29/01/2024	4	N	
FAC - 030	Rose garden to weed control and bark / stone chippings	SM	01/02/2024			3		Slate chippings to finish
FAC - 031	Memorial Garden to resow Wild Flowers	SM	01/02/2024	SM	12/02/2024	2	N	
FAC - 032	Memorial Garden - plant more perenial shrubs	SM	01/02/2024	SM	12/02/2024	2	N	
FAC - 033	Donny road - plant new shrubs and perennials	SM	01/02/2024	SM	05/12/2024	4	N	Duplicated
GEN - 030	Old Cantley - Village sign to replace	SM	28/11/2023			3		Sign perished and cracked
GEN - 031	Memorial Garden - plant Summer flower bulbs	SM	28/03/24	SM	31/05/2024	3	N	
GEN - 032	Memorial Garden - plant Summer flower bulbs	SM	28/03/24			3		Spring 2025
FAC - 034	Clean Hall Soffitts and Facia's post Winter	SM	28/03/24			3		Spring 2025
FAC - 035	Rose garden - Plant Summer bedding plants	SM	30/04/2024	SM	31/05/2024	3	N	
FAC - 037	Hall Main Bed - plant Summer flowering bulbs	SM	22/04/2024	SM	24/04/2024	3	N	
FAC - 038	Goal posts - replace both nets as damaged beyond repair	SM	04/06/2024	SM	31/07/24	2	N	
GEN - 033	Park Contacts list to upgrade to A3 size.	SM	04/06/2024	SM	19/07/2024	3	N	
FAC - 039	Soft surface play areas to weed spray	SM	04/06/2024	SM	19/07/2024	3	N	
FAC - 036	Donny road - plant Summer flowering bulbs	SM	28/03/2024			4		Postponed to 2025
FAC - 040	Donny road - Overhanging trees to prune	BW	04/07/2024	BW	08/12/2024	3	N	Complaint from resident, contractor required
FAC - 041	Play tower roof capping missing, vandalised, to renew	SM	04/07/2024	SM	19/07/2024	3	N	
FAC - 042	Park Notice board vandalised, frame bent, to repair	SM	26/06/2024	SM	19/07/2024	2	N	

FAC - 043	Play tower roof Felt missing, vandalised, to replace	SM	19/07/2024			3		
FAC - 044	Park Signs require recoat of Stain before Winter	SM	04/08/2024	SM	05/12/2024	3	N	
FAC - 045	Water Butts to install at Hall building	SM	04/09/2024	SM	14/10/2024	3	N	
FAC - 046	IR Sensor in toilet faulty, to replace	SM	04/09/2024			2		
FAC - 047	Fire door closes and intumescent strips to install in office	BW	04/09/2024	SM	06/09/2024	2	N	
FAC - 048	Fire door closes and intumescent strips to install in hall	BW	05/09/2024			2		Strip fitted, door to plane
GEN - 034	Memorial Garden - plant Wild flower bulbs / seeds	SM	03/09/2024			3		Spring 2025
ROSPA - P4 & P5	Zip wire maintenance - strip down inspection required of full system including cable wear inspection.	BW	25/09/2024			3	N	Full OEM inspection required
ROSPA - A4 & P10	Pull up bars - Remove hard edging, extend safety surface area with grassed matting	BW	25/09/2024			3		Winter 2024 / 2025
ROSPA - P2	Basket Swing - Chain links worn at 40%, to be replaced	BW	25/09/2024			3		Winter 2024 / 2025
ROSPA - P6	Zip wire - Renew Finger guards	BW	25/09/2024			3	N	Winter 2024 / 2025
ROSPA - P9	Gym equipment - each aparatus requires an information sign on use to EN16630	BW	25/09/2024			4	N	
ROSPA - P4 & P5	Fenced Play equipment - discale and repaint	BW	25/09/2024			3	N	Planned Spring 2025
ROSPA - P7	Play tower - finger entrapment, small holes to plug	BW	25/09/2024			3	N	
ROSPA - P7	Play tower - Chamfer tread edges	BW	25/09/2024			3	N	
GEN - 035	CBPC ID Cards for each employee	BW	25/09/2024			4	N	
GEN - 036	Plant DMBC donated trees within park boundary	BW	05/12/2024	SM	17/12/2024	3	N	
FAC - 049	Install memorial bench adjacent to MUGA	BW	05/12/2024			3	N	
FAC - 050	Build and install Compost enclosure for green waste	BW	05/12/2024			3	N	

**SECOND DRAFT BUDGET
CANTLEY WITH BRANTON PARISH COUNCIL**

BUDGET PLANNING INFORMATION

EXPENDITURE	2023/24		2024/25		2025/26
	Budget	Actual	Budget	Projected	Budget
1) EMPLOYEE/MEMBER COSTS					
Salaries & Business Travel	22087	23997	34641	30000	30000
<i>Additional Salary for Training</i>	166	118			
<i>HMRC - Tax/NI</i>					5000
Training/development- employees	500	150	1400	1395	500
Training/development - members	500	282	500	70	500
Chair's Allowance	100	42	100	10	100
Expenses (Retirement/Condolence Gifts)	50	0	50	0	50
2) COUNCIL COSTS					
Subscriptions (YLCA+, SLCC+ ICO+ZOOM)	1100	1028	1140	1100	1142
Auditing	500	320	500	425	500
<i>Stationery/Postage/Publications/PC</i>	500	494	550	150	220
Bank Charges			72	72	72
Postage	50	17	50	10	30
Publications (Arrow/Bessacarr Journal)	1050	780	1250	1045	1120
<i>Local Council Foundation Award</i>			143	0	143
<i>Advertising/Website</i>	395	190	420	400	2500
<i>gov.uk email addresses</i>					360
Equipment/Fixtures and Fittings	300	25	300	131	300
Insurance	1500	1492	1605	1563	2200
Telephone	163	117	144	132	144
Election/Co-option Recharge	500	0	500	0	500
3) SITES AND BUILDINGS					
Buildings (including broadband)	750	803	970	535	1000
Opening/Closing KH Gates	300	150	150	150	150
Grass Cutting	1238	1109	710	663	1529
Hedge Cutting	375	0	375	375	390
Handyman's Equipment Service & Repairs	500	516	500	600	500
PPE/Tools for Handyman			150	264	300
Park land (emptying bins)	1435	1083	1406	1000	2010
Park land maintenance/materials	1000	995	1100	1100	1100
Playground/equipment repairs	1000	996	1100	1000	1100
Butterfly trail	100	102	300	300	300
Rose & Donc Road Gardens	200	236	300	300	300
New Developments/Replacements	500	516	500	500	500
Fire Extinguisher Service	89	0	31	35	35
Alarm System Service & New Battery	96	75	123	80	102
Electrical Testing/Emergency Lights (includes Electrical Installation Report)	42		360		
Shutter Service	150	150	200	200	220
Fire Alarm Service & new Batteries	155	0	155	155	90
Defibrillator	300	118	300	0	400
Annual ROSPA Playground Inspection	200	164	200	172	250
4) COMMUNITY COSTS					
Grounds Maintenance (parish - dogbins)	857	0	459	150	
Seasonal Festivities (Remembrance/Christmas)	3000	2,852			
Installation/Removal/Storage of Lights Old Cantley			1050	1,075	1050
Installation/Removal of Lights - Rest of Parish			1000	335	335
Tommy Silhouette			200	167	

Lamp Post Poppies					200
Armthorpe Elmfield Brass Band - Carols			220	220	220
Pantomime KHMC			1000	1000	1000
Village litter picks/plinths	20	23	20	0	20
New developments					
New Christmas Tree WTL/BR–Manor Farm			3000	0	3000
Christmas Lights for Manor Farm Tree			420	0	420
Queen's Jubilee -King's Coronation- VE Day	2000	1174			
New Christmas Lights for Existing Trees	163	163			489
MPAN Festive Submission					1000
MUGA Shortfall	8000	0	10000	52198	
Solar Panels for Kilham Hall	20000	16800			
Defibrillator Manor Farm			1238	0	3250
Electrical Column Manor Farm			3520	0	3520
Debrillator Old Cantley			1238	0	
Installation of Defibrillator Manor Farm Old Cantley			650	0	300
Electrical Column Old Cantley			3520	0	
CCTV Entry/Exit Points			7200	0	
CCTV Ongoing Maintenance			3200	0	
Biodiversity - New Page on Website, Hedgehog Highways, Resident Seed Bombs			1318	29	
5 DONATIONS/GRANTS					
Auckley Show	500	500	500	0	
Royal British Legion Poppy Appeal	100	100	100	100	100
Thorne Lions - Santa Visit	100	100	100	100	100
Yorkshire Ambulance Service - Defib Training		100			
Grant Money			1000	0	1000
6 CONTINGENCY					
Staffing Contingency	1529	0	1670	0	1791
Elections Contingency	500	0	500	0	500
Professional Fees Contingency	500	200	500	3404	500
Grounds Maintenance –Drainage	6000	8014			
TOTAL	81160	66091	96118	103070	74542
INCOME RECEIPTS					
Precept	48000	48,000	68,014	68,014	71151
Bank Interest (Reserve Accounts)	0	1042	0	1500	
Donations	0	0	0	0	
Other (refunds/grants/sales/insurance)	0	3,525	0	768	
VAT Refunds		20298	0	2500	
TOTAL	48000	72,865	68,014	72,782	

* If we can't install an electrical column at Manor Farm we would need to buy a solar panelled defib and this would cost approx £4k

** This figure could be anything between £2k to £6k depending on site/electrical supply etc
Would need column for Christmas Tree at Manor Farm either way

*** Figure not confirmed as electricians would have to go on a site visit once determined where to be located and assess

I have asked the Pre School who are going on Manor Farm whether they would let us install a defib on the side of their building and if so this would only cost us £2000 approx for defib and the install costs. If we could get match funding again it may be considerably cheaper. However would still need an electrical column for Christmas Tree

Presented: 8th January 2025

CANTLEY WITH BRANTON PARISH COUNCIL
PLANNING MATTERS SUMMARY JANUARY 2025

Pre February 2022		
18/02946/FULM Manor Farm	Removal of conditions relating to 10% energy from renewable sources	Pending
21/02338/FULM Land at Manor Farm, Bawtry Road, Bessacarr	Outline application for mixed use development of housing, retirement village, employment, education and retail uses, ancillary amenities and public open spaces including associated landscaping and means of access on approx. 70.07ha of land (being variation of conditions 2 (RM Phasing Plan), 12 (offsite highway improvement works to the Bawtry Road/Stoops Lane/Church Lane junction) and removal of 21 (relating to 10% energy from decentralised and renewable or low carbon energy sources) of planning application 14/00124/WCC granted on 18/11/18)	Pending
October 2022		
22/01854/OUT Hillcrest, Doncaster Road, Branton	Outline application for the erection of 4 two storey dwellings, 1 detached double garage & the formation of a new private drive (approval being sought for access and layout all other matters reserved).	Pending
July/August 2023 (reported to September 2023 meeting)		
23/01229/FULM Yorkshire Wildlife Park	Creation of new animal house and enclosure at Yorkshire Wildlife Park (to be referred to as the 'Golf reserve') (re-submission of 21/02108/REMM)	Pending
March 2024		
21/03196/REMM Land At Manor Farm, Bawtry Road, Bessacarr	Details of Appearance, Landscaping, Layout, and Scale for the erection of 280 dwellings, access, associated infrastructure, parking and public open space (being matters reserved in outline application previously granted permission under ref: 14/00124/WCC on 16.11.2018) - amended application	Pending
August 2024		
24/01164/FULM Land At Cammidge Way, Bessacarr	Erection of 184 dwellings with associated landscaping and drainage	Pending
December 2024		
24/01367/FUL 1 Birchwood Dell, Bessacarr	Erection of 3no detached dwellings and garages following demolition of existing detached dwelling	Pending
24/02170/FUL 22 Warnington Drive, Bessacarr	Erection of a single storey side extension to form a new swimming pool and single storey extension to enlarge porch to front of property (without compliance of conditions 2, 3 and 4 of planning application 24/01558/FUL granted on 23.11.2024 (approved plans, materials and finishes, trees)).	Pending

January 2025		
24/02163/FUL Crowpool Sewage Works, Brockholes Lane, Branton	Installation of 1 no. main switch board kiosk and 1 no. tertiary solid removal (TSR) and moving bed biofilm reactor (MBBR) kiosk at the existing Branton STW operational site	Pending
24/01883/FUL 283 Bawtry Road, Bessacarr	Erection of dwelling following demolition of existing dwelling (vary condition 2 of planning application 21/03427/FUL granted on 11/03/2022, to include the erection of a single storey rear extension).	Pending
24/02011/FU Alford, Whiphill Top Lane, Branton	Erection of first floor extension above existing garage, first floor extension above existing utility and single story rear extension.	Pending

APPEALS
FORMAL COMPLAINTS

16/02024/FUL and 19/02022/FUL 19 Warrington Drive, Bessacarr	Permission granted for balcony with no privacy screen. Neighbouring property feels overlooked	Processing through DMBC Formal Complaints Process
24/00005/REF Land At Warning Tongue Lane, Cantley	Outline application for 8 residential dwellings (all matters reserved)	Dismissed